

## Office of the Registrar UNDERGRADUATE DECLARATION/CHANGE OF PROGRAM

**IMPORTANT NOTE:** Changes are effective as follows: Fall – Change Requested Prior to August 1; Spring – Change Requested Prior to January 1; Summer – Change Requested Prior to May 1. **All requests submitted after these dates will be effective the following term.** Please be aware that program changes may impact financial aid and/or your graduation requirements.

**(PRINT AND COMPLETE ALL INFORMATION)**

Date: \_\_\_\_\_ **TERM REQUESTED:** \_\_\_\_\_ Year: \_\_\_\_\_  
(See **IMPORTANT NOTE** above.)

NAME: \_\_\_\_\_ STUDENT ID: \_\_\_\_\_  
Last First

PHONE: (\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

Are you registered for this term?  Yes  No Have you applied for graduation for this term?  Yes  No

My Home Campus is :  Chicago  Schaumburg

Check all that apply	
<input type="checkbox"/> Add/Change Primary Major	<input type="checkbox"/> Add/Change/Remove Concentration
<input type="checkbox"/> Add/Change/Remove Secondary Major <small>(*See next page for valid degree options)</small>	<input type="checkbox"/> Add/Change/Remove Minor <small>(**See next page for valid concentrations)</small>

Current Program	New Program (required)
Major _____	Major _____
Minor _____	Minor _____
Concentration _____	Concentration _____
College _____	College _____
Degree _____	Degree _____

**Note:** General requirements vary greatly among the Colleges. Consult the catalog or see your Academic Advisor.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

_____ Advisor's name (Print)	_____ Advisor's signature	_____ Campus phone	_____ Date
_____ Catalog Year (Completed by Advisor)	Will the academic advisor change?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____ Received by Registrar's Office	_____ Date		

**\*Degree Options Available at RU:**

**BA** Bachelor of Arts  
**BACJ** Bachelor of Arts in Criminal Justice  
**BAE** Bachelor of Arts in Education  
**BFA** Bachelor of Fine Arts  
**BM** Bachelor of Music  
**BMA** Bachelor of Musical Arts  
**BPS** Bachelor of Professional Studies  
**BS** Bachelor of Science  
**BB** Bachelor of Science in Business Admin  
**BSHTM** Bachelor of Science in Hospitality & Tourism Management  
**BAOC** Bachelor of Arts in Organizational Communication  
**BAOL** Bachelor of Arts in Organizational Leadership  
**BAIS** Bachelor of Arts in Interdisciplinary Studies  
**BAPL** Bachelor of Arts in Paralegal Studies  
**BASS** Bachelor of Arts in Sustainability Studies  
**BACJ** Bachelor of Arts in Criminal Justice  
**BAPL** Bachelor of Arts in Paralegal Studies  
**BASMI** Bachelor of Arts in Strategic Management and Innovation

**\*\*Concentration Options Available at RU:**

**BA/BS Math:** Statistics  
**English:** Creative Writing  
**Hospitality Management:** Hotel/Lodging Management, Restaurant/Foodservice Management, Meeting/Event Management, Tourism Administration, or Sports Hospitality  
**Integrated Communications:** Advertising, Advertising Creative, or Public Relations  
**Psychology:** Child and Family Studies, Neuroscience, Mental Health, or Forensic Psychology  
**Social Justice Studies:** Housing, Neighborhoods and Community, or Movements for Social Change