ALUMNI NON-CREDIT (AUDIT) REGISTRATION FORM

Alumni may begin to register for a course thirty days prior to the first date of the term (subject to space availability) as defined in the academic calendar. You will not receive credit, but will earn a grade of AU (Audit) for this course. Grades of AU may not be subsequently changed to any other grade.

Instructions:
1. Complete this registration form.
2. Secure permission (signature) from the instructor who is teaching the class.
3. After obtaining the instructor’s signature, make payment of the registration fee of $25 per semester hour. Payment can be made online using our Marketplace link below: https://secure.touchnet.com/C21300_ustores/web/classic/store_cat.jsp?STOREID=26&CATID=35&SINGLESTORE=true. You can make payment via check or credit card. Cash is not accepted in Schaumburg.
4. Return completed form in person, by e-mail, by mail or by fax to:

Office of the Registrar, Chicago
425 S. Wabash Ave., 1M14
Chicago, IL 60605
Fax: (312) 341-3660

Office of the Registrar, Schaumburg
1400 N. Roosevelt Blvd., Rm. 125
Schaumburg, IL 60173
Fax: (847) 619-7922

Last Name __________________________________________ First Name __________________________________________ Middle Name __________________________________________

Birthdate (MM/DD/YYYY) ______________________________ Degree/Year __________________________________________

Current Address __________________________________________

City __________________________________________ State ______ Zip Code __________________________

(______) __________________________ Phone Number __________________________ E-mail Address __________________________________________

Course Number __________________________________________ Section __________________________ Course Name __________________________________________

Instructor’s Name __________________________________________ Instructor’s Signature __________________________

For Office Use Only

Amount Paid __________________________ Date: ________________ Receipt # __________________________

Payment for Non-Credit (Audit) Registration should be deposited to Account #110000-39290-510005

Rev. March 8, 2018