Student Travel Award Application

Please fill out this form clearly and return to osr@roosevelt.edu or to the OSR mailbox in AUD 711. Paper checks take longer to process; direct deposit is recommended.

NAME (Last, First): __________________________________________

Academic Year: __________________________

STUDENT: ATTACH ABSTRACT OF WORK PRESENTED AND NOTIFICATION OF ACCEPTANCE OR OFFICIAL LETTER OF INVITATION

Please know that priority for Travel Awards will be given to recipients of OSR research or community fellowships.

Name_________________________________________ RU ID # __________________________

Date ______________ Major________________________

E-Mail_________________________ Daytime Telephone________________________________

Conference Name________________________________________________________

Conference Location_______________________ Conference Dates ________________________

Please provide a brief explanation of the significance of the conference or event for students’ academic development.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Budget:

Transportation________________ Mode of Travel (if car, list mileage outside the Chicago metro area) ________________

Hotel________________________

Registration__________________

Other (specify)________________

Total________________________

Certification by Faculty

The above named student will be presenting the work outlined in the attached abstract. The meeting at which the student is presenting is a significant meeting in the student’s field, and this travel is endorsed by the program.

_________________________________________  ______________________________
Advisor or Department Head                  Date