



Petition to Exclude Graduate Course Grade(s) from Cumulative GPA

Name: _____ RU I.D. # _____

Telephone: _____ Email: _____

Graduate Program or Department: _____ College: _____

Course(s) to be excluded from GPA Calculation: 1. _____ Semester _____ Grade: _____

2. _____ Semester _____ Grade: _____

Reason for exclusion of course(s) from cumulative GPA:

_____ Course(s) does/do not count toward the degree I am currently seeking.

_____ Course(s) is/are an elective and not required for graduation.

_____ Course(s) is/are required for degree completion and will be retaken: Semester: _____ Year: _____

Semester: _____ Year: _____

The course(s) has/have been or will be replaced by the following course(s): _____

Notes:

- a) Courses excluded from the cumulative GPA do not count towards degree completion.
 - b) No more than two courses (7 credit hours) may be excluded from the cumulative GPA (except in extenuating circumstances).
 - c) This petition must be approved by the Graduate Advisor (see below).
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I am the advisor of this student and approve the deletion of the course grade from the student's cumulative GPA.

Advisor's name (please print): _____

Signature

Date