

## Basic Learner Instructions

The following are basic learner instructions to logon to your CITI site for the first time.

- User should be instructed to go to [www.citiprogram.org](http://www.citiprogram.org) to register for CITI online training.
- Once there, they simply click on "New Users Register Here".
- Under "Select your institution or organization" page they should select your institution in the "Participating Institutions" drop down box.
- Next they should proceed to create their own username and password and select the Learner group.
- After going through registration process they should be ready and setup as CITI Learners under your Institution setup requirements.

The file: ([Steps to registering with CITI.ppt](#)) will also help you and the users of your institution to register with CITI for the first time

Additionally, our [knowledgebase](#) is an excellent source of information.

Please contact [citisupport@med.miami.edu](mailto:citisupport@med.miami.edu) in case of any question.