



Policy on Study Abroad Programs

All Roosevelt University students regardless of major are encouraged to study abroad. The University's Office of International Programs offers a wide variety of programs to meet the growing demand overseas study.

To qualify for study abroad applicants must first complete a minimum of one semester at Roosevelt University and have a cumulative GPA of 2.0 or higher. Students on academic or financial aid probation will not be permitted to study abroad until the probation is resolved.

Exchange Programs

Roosevelt University maintains student exchange agreements with universities across the globe and has participated in the ISEP, a network of universities around the world that exchange students among one another. With a basis of reciprocal student exchange, exchange partnerships are designed to allow Roosevelt University students to study at a partner university for one semester or academic year while experiencing a high level of integration academic and cultural integration.

Highlights of exchange partnerships include:

- The number of incoming and outgoing exchange students must be balanced over a three- to five-year timeframe.
- Outgoing students will be registered for ABRD-00A for 15 semester hours of credit during each term abroad. This code triggers appropriate charges (flat-rate tuition and mandatory fees) by the Student Accounts Office and maintains the student's status at Roosevelt University.
- Exchange students pay tuition to the home university; the receiving institution waives tuition charges. Some exchange agreements may include other charges/waivers (such as housing, meal plans, etc.). Fees paid by an outgoing exchange student are retained by the home university and are used to cover expenses of an incoming student.
- RU students who participate in exchange programs are able to apply qualifying federal aid, loans and Roosevelt University scholarships to charges on their student account. Financial awards will be applied to charges on the student's RU account; no funds will be disbursed directly to a partner university or vendor.
- The classes a student takes while abroad will be posted to the Roosevelt University transcript and recorded as "in-residence" credit.
- Grades earned while studying abroad will be posted to the RU transcript and will be averaged into the student's grade point average.

Affiliated Programs

Roosevelt University students can participate on a wide variety of study abroad on a programs that are administered by other universities and organizations. A student might choose to participate on an affiliated program due to a specialized curriculum, location of a program or due to financial considerations.

Highlights of the affiliated programs include:

Petition to Study Abroad and Liability forms must be completed and submitted to the Office of International Programs at least two months prior to anticipated departure.

- Students must submit a Petition to Study Abroad Form to the Office of International Programs before completing the application for a third-party (or affiliated) program.
- Outgoing students will be registered for ABRD-00B for 15 semester hours of credit during each term abroad. This code triggers appropriate charges by the Student Accounts Office.
- Students participating on affiliated study abroad programs pay a \$500 fee to Roosevelt University for each term abroad. This fee covers administrative expenses at Roosevelt University.
- RU students who participate on affiliated programs are able to use qualifying federal financial aid and loans. Financial awards will be disbursed by the RU Financial Aid Office to the program vendor.
- The classes a student takes while abroad will be posted to the Roosevelt University transcript and recorded as “in-residence” credit.
- Grades earned while studying abroad will be posted to the RU transcript and will be averaged into the student’s grade point average.

Faculty-led Programs

Each semester Roosevelt University invites faculty members to propose classes that meet overseas rather than in a university classroom or online. Fac-led study abroad classes allow students to observe the practical application of a theoretical model in an international context while traveling and studying with a Roosevelt University faculty member and fellow students.

Highlights of faculty-led programs include:

- Students register for the faculty-led class when registering for other classes. The class is counted towards the total number of credits that the student takes in a given semester.
- University tuition charges are assessed according to credit value of the class; charges are billed through the Student Accounts office.
- A travel fee is assessed to each student who registers for a faculty-led program. The fee typically covers airfare, housing and other expenses associated with the trip. This fee is paid directly to the Office of International Programs.
- Students who receive a financial aid refund can apply the excess funds for the travel fee.
- Travel abroad is scheduled during vacation periods so that there is no conflict with other classes.