



**RU Policy No. 1.1**

**Responsible Division:** Office of the President (Chief of Staff)

**Originally Issued:** 05/2004

**Last Revised:** 03/2018

**Revised Effective Date:** 03/2018

**Policy on Creating and Awarding Presidential Awards**

***Policy Statement***

In the course of University events, there are times when the President would like to bestow recognition, other than an honorary degree or alumni awards, on members of the internal and external community for recognition of outstanding service or exemplary achievement. The purpose of this Policy is to recognize the President's ability to bestow such awards.

The University reserves the right to modify or amend this Policy at any time, at its sole discretion. Any change to this Policy will become effective at the time designated above, and the changes will apply to both prospective students and those already enrolled. This Policy does not constitute an express or implied contract between Roosevelt University and any past, present, or prospective student, employee (including administrator, faculty, or staff), contractor, or volunteer. Unless otherwise stated, the term "Employee" as used in this Policy shall refer to all employees (including administrators, faculty, and staff), contractors, and volunteers.

***Policy***

The President shall have the discretion to award individuals and organizations at any time. There is no limit to the number of awards or the frequency with which the President may bestow such an award. Nothing in this Policy shall be construed to require the President to bestow any such awards. The following are the Presidential Awards:

- **Roosevelt University Presidential Medal for Social Justice and Civic Engagement:** This is the highest honor given by Roosevelt University Presidents to individuals or organizations who exhibit outstanding commitment to the spirit of the mission of the University or achievement in the areas of social justice and civic engagement.
- **Presidential Citation for Service to Roosevelt University:** This is an honor bestowed upon individuals or organizations by the President for exemplary achievement in furthering the causes of Roosevelt University.

***Entities Affected by this Policy***

The Office of the President.

***Related Documents***

Any and all procedures implemented pursuant to this Policy.

***Revision and Implementation***

The President of the University (and/or, as authorized by the President, the Chief of Staff to the President) shall have the authority to revise this Policy, subject to the approval of the President's Executive Council.

The President of the University (and/or, as authorized by the President, the Chief of Staff to the President) shall have the authority to establish any procedures necessary to implement this Policy.