

Student Name: _____ **Roosevelt ID:** _____

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) has been selected for federal verification. Federal regulations state that to confirm federal student aid eligibility, we must verify the information reported on the FAFSA. You are required to submit this form. Electronic corrections may be made to your application as a result of the verification process, which may result in changes to your financial aid awards. Student name and RU ID are required on all pages submitted.

Your eligibility for federal student aid is not finalized until all required documents have been received and reviewed. Verification review can take 14-21 days after all requirements have been submitted. The forms/requirements needed to verify your FAFSA are posted at RUAccess for your follow-up. You are responsible for the payment of any institutional charges due to Roosevelt University by the published due dates.

Parent(s) of DEPENDENT Student

- My first parent on my FAFSA did not earn income from work in 2016.
- My second parent on my FAFSA did not earn income from work in 2016.
- My first parent on my FAFSA did earn income from work in 2016. An IRS “Verification of Nonfiling Letter” and **copies of 2016 W-2(s)/1099 from each employer are attached.**
- My second parent on my FAFSA did earn income from work in 2017. An IRS “Verification of Nonfiling Letter” and **copies of 2016 W-2(s)/1099 from each employer are attached.**

The “**Verification of Nonfiling Letter**” is obtained from the IRS at www.irs.gov. The “**Verification of Non-filing Letter**” provides proof that the IRS has no record of a filed Form 1040, 1040A or 1040EZ for the year requested. It does not indicate whether parent is required to file a return for 2016. Federal verification and finalization of student’s financial aid will be delayed until the required IRS “**Verification of Nonfiling Letter**” has been submitted.

To find out if your parent(s) is (are) required to file a 2016 federal tax return go to the IRS website at <https://www.irs.gov/uac/do-i-need-to-file-a-tax-return>. If required to file, after filing, parent must submit a copy of the IRS Tax Transcript. **Federal verification and finalization of student’s financial aid will be delayed until the required IRS Tax Transcript has been submitted.**

Please indicate the names of employers who paid income to you and/or your parent(s) for 2016.

Employer’s Name	Employee	2016 Amount Earned	IRS W-2 Provided by Employer?
<i>(example) Chicago Auto Body Shop</i>	<input type="checkbox"/> 1 st Parent <input type="checkbox"/> 2 nd Parent	<i>\$2,000.00</i>	<i>Yes</i>
	<input type="checkbox"/> 1 st Parent <input type="checkbox"/> 2 nd Parent		
	<input type="checkbox"/> 1 st Parent <input type="checkbox"/> 2 nd Parent		
	<input type="checkbox"/> 1 st Parent <input type="checkbox"/> 2 nd Parent		

By signing this form, I certify the information on this form and any attachments are accurate and complete to the best of my knowledge. If requested, I agree to provide documentation to verify the information I have provided on this form. I understand that any false statements or misrepresentation may be cause for denial, reduction, withdrawal, and/or repayment of financial aid and, I may be reported to the Office of the Inspector General and/or subject to a fine, imprisonment or both, under provisions of the United States Criminal Code.

PHYSICAL SIGNATURE – DO NOT TYPE

Student Signature

Date

PHYSICAL SIGNATURE – DO NOT TYPE

Parent Signature (DEPENDENT ONLY)

Date

Submit this worksheet in person to FAS-1M16/Wabash Bldg, by email to fas@roosevelt.edu, or by fax to **(312) 341-3545**
RRAAREQ: NONEP (Parent of Dependent Student Nonfiler)