

INCREASE REQUEST to CCPA MERIT-BASED SCHOLARSHIP FORM **CURRENT STUDENTS ONLY**

CRITERIA FOR REQUESTING INCREASE

Current CCPA students may appeal to be considered for additional scholarship funding. Students must be registered as a full-time student in CCPA and in good academic standing. Students must have a minimum cumulative GPA of 2.75 for undergraduate and 3.25 for graduate. All appeals must be submitted to Dean Holmes by email (mholmes04@roosevelt.edu) and all items (including letters of support) must be received by the last day of classes in an academic semester for consideration of an increase starting in the following academic semester. Late items will not be accepted. Incomplete requests will not be accepted. Items required for request:

1. A completed *Increase Request to CCPA Merit-Based Scholarship Form*;
2. A formal letter from the student that addresses why they are requesting an increase to their scholarship, and how much money they are requesting. This letter should include information on accomplishments the student has had since starting CCPA, as well as an outline of their financial situation;
3. A formal letter of support from the Head of the Program (or the Director of the Music or Theatre Conservatory) that the student is enrolled in;
4. A formal letter of support from the students applied teacher or another supporting faculty member.

STUDENT INFORMATION

STUDENT NAME

STUDENT RU ID#

STUDENT EMAIL

DEGREE

YEAR AT CCPA

CURRENT MERIT BASED
SCHOLARSHIP AMOUNT (per year)

AMOUNT OF INCREASE
REQUESTED (per year)

PREVIOUS SCHOLARSHIP INCREASE INFORMATION

Have you requested an increase to your CCPA Merit Based Scholarship previously?

- YES. If yes, what semester _____ and year _____
- NO

If you requested an increase previously, were you awarded the increase?

- YES. If yes, how much _____ (per year)
- NO

SIGNATURES

SIGNATURE OF STUDENT

DATE

SIGNATURE OF PROGRAM HEAD

PRINTED NAME OF PROGRAM HEAD