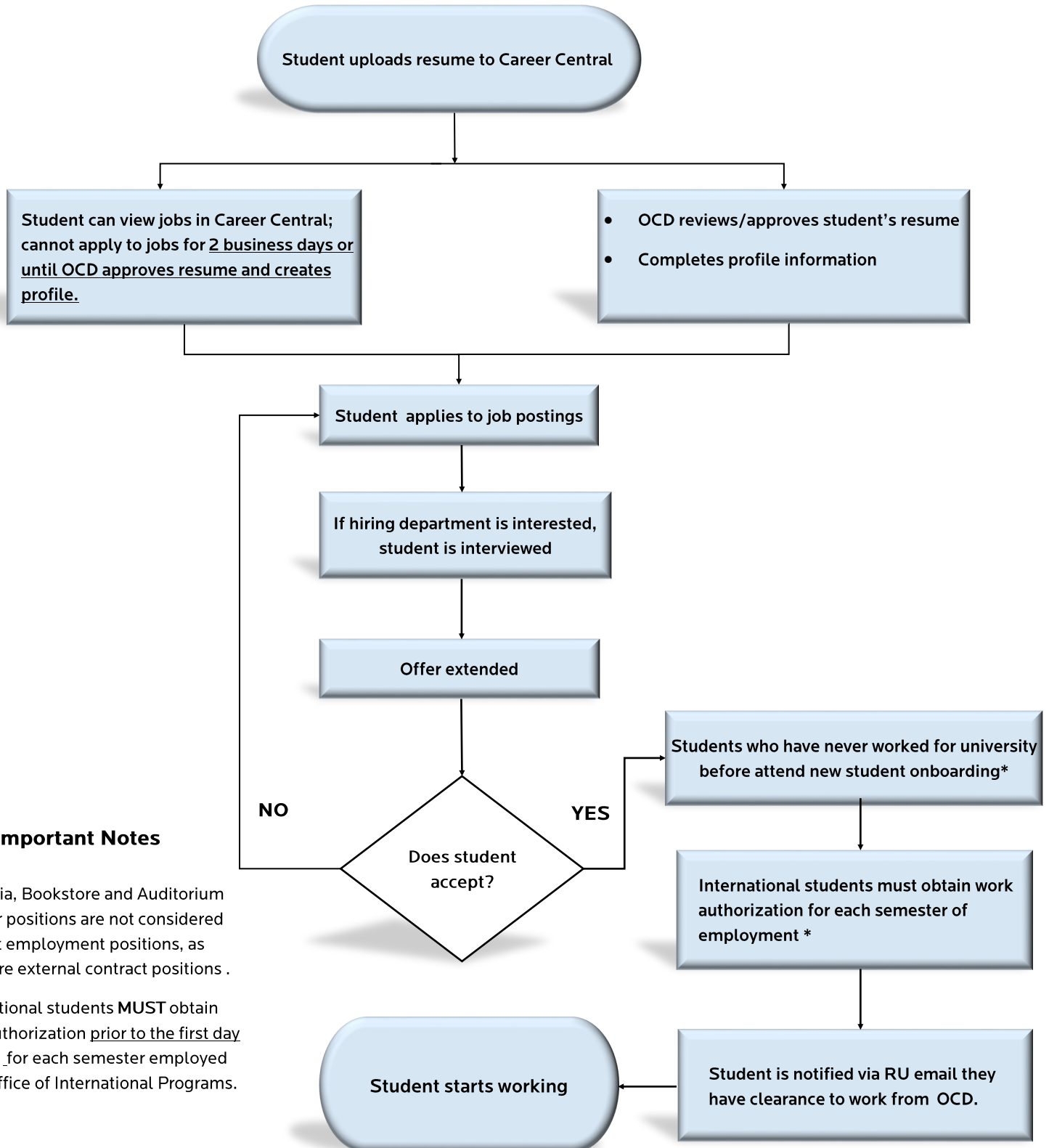




Student Hiring Process

Student Perspective

- In early August, the Office of Career Development (OCD) contacts new students by RU email with log-in information for Career Central. OCD staff attends orientation to inform students about Career Central and explains process, such as uploading a resume and how to apply to jobs.
- Based on student enrollment information in Banner, OCD creates a student account.



Important Notes

- Cafeteria, Bookstore and Auditorium Theater positions are not considered student employment positions, as these are external contract positions .
- International students **MUST** obtain work authorization prior to the first day of work for each semester employed from Office of International Programs.