Self-Enroll in a Course or Organization

Why self-enroll in a Course/Organization?
Some Blackboard courses/organizations are set up to allow users to self-enroll. Self-enroll yourself in a course/organization by following the below steps.

Step 1: After you have logged in, click on the RU Courses tab.

Step 2: Type part of or the whole name of the course/organization in the Organization Search Box, and Click Go (i.e. Innovative Teaching Forum)

Step 3: On the Search Results page, find the class and click the Down Arrow button located next to the course ID and then click on the Enroll link.
Step 4: Click **Submit** to complete enrollment.

Step 5: The self-enrollment page will confirm your successful self-enrollment. Click **OK** to enter the community/organization.

If you have any further questions or would like to schedule a training session with you or your department, please email:

blackboardhelp@roosevelt.edu

A member of the Academic Technology Solutions team will contact you.