

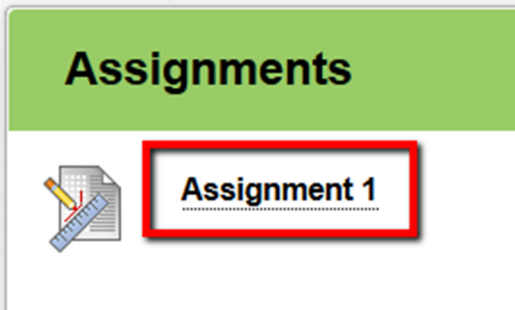
Using the Assignment Link

Why submit your assignment using the Assignment Link?

When you finish your assignment, you must submit it to your instructor. Submit your homework using the assignment link.

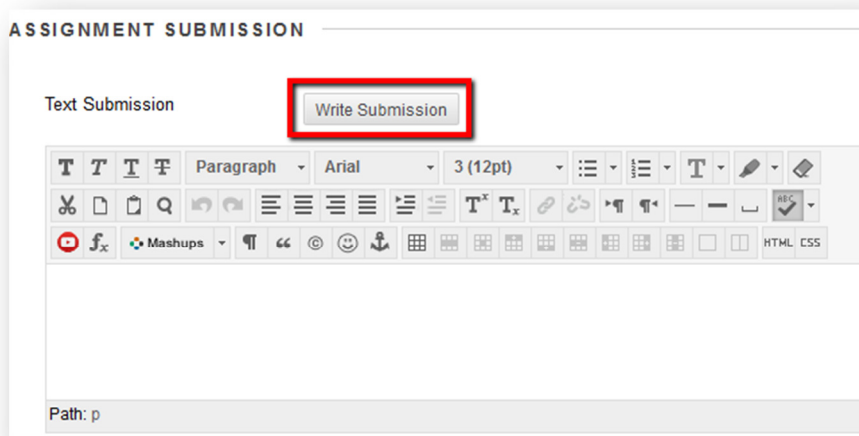
Watch it: [Submit an Assignment Video Tutorial](#)

Step 1: Locate the content area that contains the assignment link and click the name of the assignment

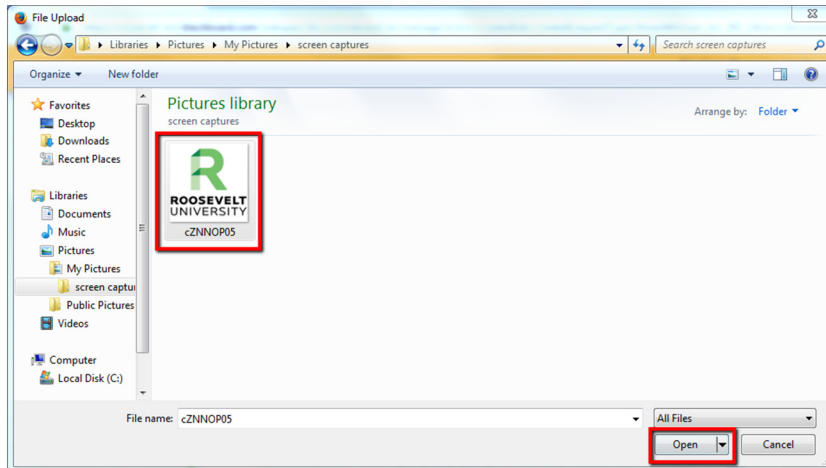


Step 2: Click **Write Submission** to expand the Assignment Submission box where you can type your response. You can use the content editor to format text, add files, images, links, multimedia and mashups.

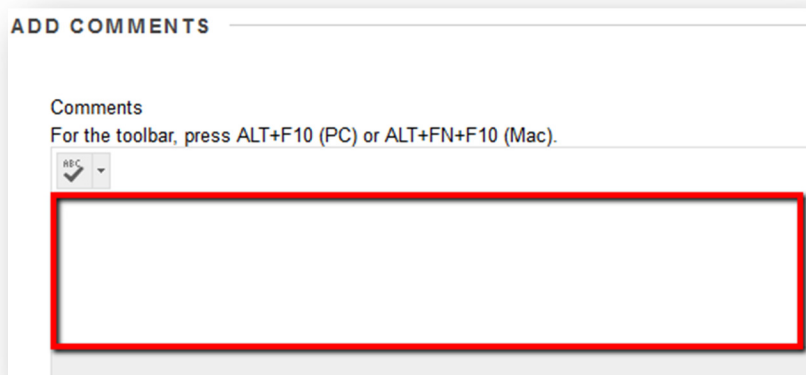
Please Note: Only use this function if instructed by your instructor



Step 3: Click **Browse My Computer** to navigate to your computer or flash drive. Select the file by clicking the file name and select **Open**.



Step 4: Optional: Type comments to your instructor in the **Add Comments** box



Step 5: Click **Submit** to send in your assignment

-OR-

Click **Save as Draft** to save changes or attachment to send at a later time the entry for later.



If you have any further questions or would like to schedule a training session with you or your department, please email:

blackboardhelp@roosevelt.edu

A member of the Academic Technology Solutions team will contact you.