



Policy 2.15

Responsible Executive:

Toyia K. Stewart,
Vice President &
Chief Human
Resources Officer

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SERVICE ANIMAL POLICY

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Policy Statement

As set forth in this Policy and under applicable laws, service animals are welcome on Roosevelt University's campuses. In accordance with federal and state law, Roosevelt University ("Roosevelt") may prohibit the use of service animals in certain locations due to health or safety restrictions, where service animals may be in danger, or where their use may compromise the integrity of research.

A service animal is defined as any dog or miniature horse individually trained, or being trained, to do work or perform tasks for the benefit of an individual with a physical or mental impairment. Such work or tasks include, but are not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to sounds, providing minimal protection or rescue work, pulling a wheelchair, or fetching dropped items.

Reason for Policy

Roosevelt recognizes the importance of service animals to individuals with disabilities. Roosevelt is committed to allowing people with disabilities the use of a service animal on campus to facilitate their full-participation and equal access to Roosevelt's programs and activities. With this in mind, Roosevelt has established this policy regarding service animals to assist people with disabilities. Set forth below are specific requirements and guidelines concerning the appropriate use of and protocols associated with service animals. Roosevelt reserves the right to amend this policy at its discretion.

Entities Affected by this Policy

All units of Roosevelt University.

Web Address

<http://www.roosevelt.edu/Policies.aspx>

General Requirements

- The service animal must have individualized training related to the specific limitations of the disability, the service animal's individual training and the animal's work, duties or function. A service animal "in training" is afforded all the access privileges of a service animal which has completed its training.
- Roosevelt does NOT require identification documents for a service animal.
- If not readily apparent, Roosevelt personnel may ask a person who wishes to access a campus facility with a service animal whether the animal is a service animal and may inquire as to what tasks the service animal has been trained to perform. Roosevelt personnel shall not ask about a person's disability. Consistent with the Americans with Disabilities Act (ADA), employees of Roosevelt maybe required to provide additional information.
- A service animal may be removed from Roosevelt grounds or facilities if it poses a direct threat to the health or safety of others (e.g., barking, wandering, displaying aggressive behavior) and if the behavior is outside the duties of the service animal. Ill, unhygienic, and /or unsanitary service animals are not permitted in campus areas. The individual responsible for such an animal may be required to remove the animal.
- The service animal must comply with all city ordinances governing animals including but not limited to leash laws, vaccination policies, waste clean-up, care, supervision and control.

Applicability

- Public Access: Members of the public with disabilities who are not registered as Roosevelt students may be accompanied by a service animal in all areas where the public is generally allowed. Locations where the public is not generally allowed include: classrooms (while instruction is in session for registered students), and any research laboratories.
- Students: Student requests for accommodations, including having a service animal on campus in places that are not generally accessible to the general public (i.e., individuals who are not registered as Roosevelt students) are handled by the Director of the Academic Success Center. Restricted locations may include, but are not limited to: research laboratories and classrooms with demonstration/research animals. These exceptions are considered individually to determine whether the animal poses a possible danger, and if other reasonable accommodations can be provided. Students can reach the Academic Success Center at 312.341.3810.

- Housing Accommodations: An individual with a disability may be entitled to keep an “assistance animal” in Roosevelt housing provided there is an identifiable relationship between the disability and the assistance the animal provides. Students must obtain prior approval from the Director of Residence Life for the service animal to reside in Roosevelt housing. The Director of Residence Life will work with the Director of the Academic Success Center regarding the request. The director will resolve all such matters expeditiously.
- Employees: Employee requests for disability accommodations, including requests to have a service animal at work, are handled through Roosevelt’s disability accommodation policy and procedures.
<http://www.roosevelt.edu/Restricted/HR/PoliciesProcedures/AccomodPersonDisability.aspx>. Employees should contact the Assistant Vice President of Human Resources at 312-341-4334 for information and assistance.

Implementation

The Director of the Academic Success Center is responsible for implementing this Policy as it relates to students and members of the public.

The Vice President of Human Resources is responsible for implementing this Policy as it relates to employees. Success requires the cooperation of all students, staff and faculty.