

NAME

Address, City, State ZIP · Phone Number · Email Address

Date

Name (if known)

Title (if known)

Company Name

Address

City, State ZIP

Dear _____,

I would like to apply for the Mental Health Specialist position in the Young Parents Program that is currently posted on your organization's website. I have extensive experience working in the field of mental health, specifically with young mothers experiencing mental illness, and your mission of empowering women matches well with my own personal values.

When I started my career in mental health after completing my undergraduate degree in psychology, I worked as a Mental Health Technician at a behavioral health hospital for adults where I supervised patients and facilitated psychoeducational groups. Knowing that I wanted to make a bigger impact in the field, I decided to further my education and pursue a master's degree in clinical psychology, and will soon be graduating from Roosevelt University.

As part of my graduate program, I am completing an internship at a community mental health center. It is here where my interest in working with teenage mothers developed and where I learned the importance of providing comprehensive support services to this client population. I have primarily worked in the center's transitional housing program for young mothers where I complete assessments and provide case management as well as individual and group therapy to both teenage mothers and expectant mothers with mental health issues. I have also gained experience in crisis intervention and have helped organize parent education groups. I am confident that my experience has well prepared me for your available Mental Health Specialist position.

I appreciate you taking the time to review my resume and hope to meet with you in the near future to discuss the position as well as my qualifications in more detail. Please contact me with any questions you may have. Thank you for your consideration.

Sincerely,

Student Name