ROOSEVELT UNIVERSITY

Office of the Registrar

UNDERGRADUATE DECLARATION/CHANGE OF PROGRAM

IMPORTANT NOTE: Changes are effective as follows: Fall – Change Requested Prior to August 1; Spring – Change Requested Prior to January 1; Summer – Change Requested Prior to May 1. **All requests submitted after these dates will be effective the following term.** Please be aware that program changes may impact financial aid and/or your graduation requirements.

(PRINT AND COMPLETE ALL INFORMATION)

Date: _____ **TERM REQUESTED:** ☐ Fall ☐ Spring ☐ Summer Year: _____
(See IMPORTANT NOTE above.)

NAME: _____ **STUDENT ID:** _____
Last First

PHONE: (_____) _____ **EMAIL:** _____

Are you registered for this term? ☐ Yes ☐ No
My Home Campus is ☐ Chicago ☐ Schaumburg ☐ Online
Have you applied for graduation for this term? ☐ Yes ☐ No

Check all that apply	
☐ **Add/Change Primary Major**	☐ **Add/Change/Remove Secondary Major**
☐ **Add/Change/Remove Minor**	☐ **Add/Change/Remove Concentration** ***(*See next page for valid concentrations.)***

Current Program	New Program (required)
Major _____	Major _____
Minor _____	Minor _____
Concentration _____	Concentration _____
College _____	College _____
Degree _____	Degree _____

Note: General requirements vary greatly among the Colleges. Consult the catalog or see your Academic Advisor.

DEGREE OPTIONS:

- **BA** Bachelor of Arts
- **BACJ** Bachelor of Arts in Criminal Justice
- **BAE** Bachelor of Arts in Education
- **BASS** Bachelor of Arts in Sustainability Studies
- **BFA** Bachelor of Fine Arts
- **BLS** Bachelor of Liberal Studies
- **BM** Bachelor of Music
- **BPS** Bachelor of Professional Studies
- **BS** Bachelor of Science
- **BB** Bachelor of Science in Business Admin
- **BSHTM** Bachelor of Science in Hospitality & Tourism Management

_____ _____
Student's signature **Date**

_____ _____ _____ _____
Advisor's name (Print) **Advisor's signature** **Campus phone** **Date**

Please return completed form in person, by e-mail, by mail or by fax to:
Office of the Registrar, Chicago: 425 S. Wabash Ave., 1M14 Chicago, IL 60605, (312) 341-3535 fax: (312) 341-3660
Office of the Registrar, Schaumburg: 1400 N. Roosevelt Blvd., Schaumburg, IL 60173, Rm. 125, (847) 619-7950/7951 fax: (847) 619-7960
Email: registrar@roosevelt.edu

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***Concentration Options Available at RU**

Allied Health: Medical Technology, Nuclear Medicine Technology, and Radiation Therapy Technology
BA/BS Math: Statistics
BA/Info Tech: Network Applications, IT Management, Database and Data Assurance
BS/Network Computing: Distributed Systems and Security or Network Infrastructure
Communications: Professional Communications or Media Studies
English: Creative Writing
Hospitality Management: Hotel/Lodging Management, Restaurant/Foodservice Management, Meeting/Event Management, Tourism Administration, and Sports Hospitality
Integrated Communications: Advertising or Public Relations
Psychology: Child and Family Studies, Neuroscience, and Forensic Psychology
Social Justice Studies: Housing, Neighborhoods and Community or Movements for Social Change

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