Changing your Password

Your Password
Roosevelt recommends that you change your password periodically to ensure security.

Instructions: Changing your password
(Optional) If you would like to change your password you can do so by following the below steps.

1. Once you are logged into Blackboard click on the RU Home tab

   OR

   access the global navigation menu by clicking on the down arrow, then settings

2. Select Personal Information

   Tools

   Calendar

   Personal Information

   Goals

   Browse NBC Learn

   Enterprise Surveys

   NBC Learn Playlist
3. Select “Change Password”

4. Type in your new password and retype your new password for verification

5. Select Submit to change your password or Cancel to keep your existing password*

*Please note following these instructions will change your password immediately and the next time you log in, you will use your new password. If you want to keep your existing password, please select "Cancel".