Add a Web Link to your Course Menu

Customize your course menu items and the order in which they appear by adding, moving or deleting course links.

1. Ensure Edit Mode is ON

2. Point to the plus sign above the Course Menu and the Add Menu Item drop-down list appears

3. Click on Web Link

4. a) Type in the name to the web site you want to display (example: Roosevelt University);
   b) Type in the URL including the http:// (It may be a good idea to open another browser, go to the page and copy and paste the url to ensure all characters are correct); and
c) Select Available to Users to allow access

5. Click Submit