A **Divider** is a line that visually divides the Course Menu to help users find information quickly. A **Subheader** is unlinked text. You can group related links under a Subheader to help users find information quickly.

1. Ensure Edit Mode is **ON**

2. Point to the **plus sign** above the Course Menu and the **Add Menu Item** drop-down list appears

3. Click on **Subheader or Divider**

4. For the **Subheader**, type in a name and click **Submit**

   - **OR**-

   For the **Divider**, click divider (it will be added); use the **drag and drop** arrow (left of divider) to move to the desired location.