External Reviewer Report Guidelines

External reviewers are asked to give a written assessment of the strengths, weaknesses, personnel, leadership, governance, and opportunities for the unit, and to provide the reviewers’ perspectives on the issues outlined in the unit’s self study.

Reports (minus any confidential addenda) ultimately are distributed to members of the unit, the internal program review committee, the President, the Provost, and the Dean of the Graduate School (for units with graduate programs), along with the program review committee report. This provides the reviewers with a measure of confidentiality. Any confidential addenda are distributed to individuals as appropriate.

Content of the Report

The external review team should focus its evaluation and recommendations on the areas addressed in the self-study. The reviewers may also address other areas as appropriate to the program/s undergoing review at their discretion.