Roosevelt University

Study Abroad Travel Policy

Policy 3.7

Responsible Executive: Vice President of Enrollment & Student Services

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Roosevelt University

Participation in Study Abroad and Student Exchange programs make an exceptional contribution to the Roosevelt experience. Opportunities to acquire an international perspective in an increasingly diverse world community are immeasurable for those who participate.

Due to changing political climates in countries around the world, the information provided below and the form which follows are provided to ensure as much as possible that safe and secure study abroad experiences for Roosevelt students, faculty and staff occur in travel destinations designated by the U.S. Department of State. Travel advisories published by the State Department are available at http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html.

In cooperation with the State Department, the following policy is in place to inform and protect Roosevelt University students planning to study abroad. The Student Travel Form must be signed by students prior to traveling abroad as part of their Roosevelt University studies -- undergraduate, graduate, and professional. Failure to complete and return the form does not affect the applicability of the Study Abroad Travel Policy.

Study Abroad Travel Policy

1. Roosevelt University cannot support, pay for, supervise, direct, or grant academic credit for study abroad, research, travel or other academic experience in a country or portion of a country where a Department of State Travel Warning is in effect.

2. A student who wishes to travel to and/or continue traveling in an area that is the subject of such a Travel Warning must be aware that Roosevelt cannot sponsor, operate, staff or fund study abroad, travel or research in such areas. Financial aid and academic credit will not be available in these instances.

3. Students, staff, and faculty who are abroad or who contemplate going abroad on University sponsored travel are encouraged to become familiar with the State Department Travel Warning Page at: http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html

4. If a Travel Warning is posted for the country while students are studying or traveling in such country, the University will suspend all programs in that country as soon as possible.

5. Students wishing to travel abroad must execute and return the attached Roosevelt University Student Travel Forms indicated on the Form.

Roosevelt University

Student Travel Form

Student's Name: _____
(First) (Last)

RU Student I.D.#: _____

Dates of Travel: _____

Summary of Itinerary and Destination(s): _____

Name of Study Abroad Program and Sponsor: _____

Is this a Roosevelt exchange program? If so, which one? _____
_____

By signing this Form:

1. As a Roosevelt University student participating or wanting to participate in an exchange or other study abroad program in a country or part of country for which a Travel Warning has been issued by the US State Department, I acknowledge that (1) Roosevelt University will not operate, sponsor, fund, supervise, or direct travel to such locations and (2) Roosevelt University will not grant financial aide or academic credit for programs in such locations.

2. I have identified, reviewed and considered the risks of travel to my destination(s). I have read the most recent relevant U.S. State Department Travel Warning(s) available through http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html as well as the Roosevelt University Study Abroad Travel Policy attached to this form.

3. I acknowledge that Roosevelt University will suspend all programs in a country or any portion thereof, for which a Travel Warning is in effect -- even if I am currently traveling in or planning to travel to that country.

4. I understand that conditions in my travel destination may change rapidly, and I agree to stay informed of current events on a frequent basis by obtaining updated security and health information from, and by registering with the nearest U.S. Embassy or Consulate General (see Travel Warning for contacts), as well as from the Department of State website. I also will enroll with the U.S. Consulate nearest my destination(s). If I am not a U.S. citizen, I will register with my home country's Embassy or Consulate and get updated information from the U.S. and my home country's Embassies or Consulates and the Department of State website.

   I further agree that if my travel destination area(s) come(s) under a Travel Warning, I will immediately and as soon as possible depart from such an area. If I choose to stay in the area, I acknowledge that Roosevelt University will not support my travel.

5. I understand that I am not required to travel, and that Roosevelt University urges me not to travel to my destination(s) if a Travel Warning is in effect for such destination(s) or any portion thereof.

6. I acknowledge that I am participating voluntarily in the travel described above. I acknowledge that my participation in this travel may expose me to significant personal risk, especially if a Travel Warning is in effect for my destination(s). Such risks may include serious bodily injury or death, property damage, and other risks that may not be foreseeable. I understand that Roosevelt University is not responsible for my safety, and I assume full responsibility for all risks associated with my travel.

7. I affirm that I have health insurance that will remain active and cover injuries or other health problems sustained during my travel. I have submitted proof of health insurance to the Office of International Programs.

8. I acknowledge that I have discussed my travel with at least one of my parents or legal guardian, who has also read and signed this form as indicated below. (This provision applies only to undergraduate students). If you do not have parents or a legal guardian, or are over the age of twenty-two, this provision may be waived.

9. WAIVER AND RELEASE OF CLAIMS. I hereby release, waive, discharge and covenant not to sue Roosevelt University, its trustees, officers, agents, or employees (hereinafter referred to as "releasees") from any and all liability, claims, demands, actions and causes of action whatsoever arising out of or relating to any loss, damage or injury, including death, that may be sustained by me or my family, or to any property belonging to me or my family, while traveling to the destination(s) described above. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, which may be sustained by me or my family, or any loss or damage to

10. I hereby certify that I was born on _____. I am, therefore, of legal age (eighteen [18] or older) and competent to execute this Form and its Waiver and Release of Claims; that I do so of my own free will and accord, voluntarily and without duress, and that I do so intending to bind myself, my heirs, and administrators or assigns to the fullest extent possible.

_____ _____
Student Signature Date

_____ _____
Parent or Guardian Signature Date

Parent or Guardian's Name/Address/Phone/Email:

_____

_____

_____

_____

Students must attach to this Form their flight itinerary, modes of transportation to, within, and from destination(s), hotel/housing arrangements, academic/class schedules.

Please return the signed form and all necessary attachments to the Office of International Programs (Herman Crown Center, Room 125).