

## **Roosevelt University Sexual Assault Procedures**

Roosevelt University is committed to providing a safe and secure learning and working environment for all students, faculty and staff. Roosevelt University subscribes to a **zero tolerance policy** for sexual violence. The members of our community have the right to be free from harassment, abuse, violence or threats of violence on and off campus.

### **I. Procedures**

Roosevelt University strongly encourages an individual who has been the victim of a sexual offense to report the incident to the Campus Safety Office immediately by dialing 312-341-**2020** or 847-619-**8989** at the Schaumburg campus. A report of sexual assault will be a priority and thoroughly investigated. The victim is encouraged to contact the local police department (Chicago or Schaumburg) for preservation of evidence and to initiate a criminal procedure. Roosevelt University personnel (Campus Safety staff) will assist the student in notifying these authorities, if the student requests the assistance of these personnel.

#### Title IX

Individuals may also report a sex offense to the institution's Title IX coordinator. This office is responsible for coordinating the institution's compliance with Title IX. The Title IX Coordinator is the Associate Vice President Change Management, Wabash Bldg., Room 1312K. Phone 312-853-3809. The institution's Anti-Harassment Policy and Discrimination Complaint Procedure can be found in the Annual Security and Fire Safety Report [www.roosevelt.edu/AnnualSecurityReport](http://www.roosevelt.edu/AnnualSecurityReport)

In addition to University disciplinary actions, a person who engages in a sexual assault may be the subject of criminal prosecution and/or civil litigation. In order for criminal prosecution to be considered, the Chicago (or Schaumburg) Police Department must be notified and a sexual assault/abuse report must be generated. The chances of successful prosecution are greater if the report is timely and is supported by the collection of forensic evidence.

The collection and preservation of evidence is critical when reporting a sexual assault. The victim of a sexual assault should refrain from taking a shower, changing clothes or washing hands. If the victim does remove clothing it should be placed in a paper bag. If the victim believes that he/she has been drugged, it is imperative that a urine sample be provided to the police immediately for forensic testing. The victim should seek a medical evaluation as soon as possible. According to Illinois law the emergency room at a medical facility will treat the victim for injuries, STDs, and evidence will be collected at no cost to the victim.

### **II. Programs to Prevent and Promote Awareness of Sex Offenses**

Roosevelt University is committed to providing resources for education and prevention of sexual assault to promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses (Ex., RU Sex Savvy presented at New Student Orientation).

### **III. Counseling Services Available to Victims of Sexual Assault**

Professional staff is available to assist victims of sexual assault through the Counseling Office. At the Chicago campus, the location is room #462, 312-341-3548; the Schaumburg Campus is room #114, 312-341--3548. During non-office hours, the Residence Life Staff and Campus Safety can provide assistance in directing victims toward appropriate counseling services.

### **IV. Change of Academic Living or Work Situations**

If the circumstances surrounding an incident of sexual assault warrant such action, the University will take steps to ensure a victim's future safety and security. Such actions could include a change in the victim's academic schedule and living situation if requested by the victim and those changes are reasonably available. Individuals wishing to initiate such actions should be referred to the Assistant Provost Student Services, AUD Bldg., Room 358, 312-341-3527.

Employee victims of sexual assault should consult with the Vice President of Human Resources, AUD Bldg., Room 338A, 312-341-2479, who will investigate a change in the work environment or in the work assignment when appropriate.

### **V. Procedures for Campus Disciplinary Actions**

A. Students. The commission of a sex offense constitutes misconduct under the University's Code of Student Conduct and Discipline. Any student suspected of such misconduct will be subject to the judicial review procedures outlined in the Student Handbook. Such procedures shall include at a minimum that (1) the accuser and accused are entitled to the same opportunities to have others present during a disciplinary proceeding; and (2) both the accuser and the accused shall be informed of the University's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused of any University disciplinary proceeding brought alleging a sex offense.

B. Staff. Any staff member who has been shown to be the perpetrator of a sexual assault will be subject to those disciplinary actions as outlined in union work rules or as deemed appropriate in accordance with the relevant employment contracts.

C. Faculty. Faculty will be subject to those disciplinary procedures as outlined in the Faculty Manual.

All disciplinary procedures are subject to appeal by the appropriate grievance procedures. These procedures are found in the Student Handbook, the Faculty Manual, and appropriate collective bargaining agreements.

### **VI. Sanctions**

Independent from any criminal or civil legal proceedings that may be pending and/or have been determined, any staff member, faculty or student who is found to have committed a sexual offense is subject to immediate on-campus disciplinary action. Upon the completion of the on-campus disciplinary proceedings, students may be subject to a variety of sanctions including, being removed from a residence hall, probation, and dismissal or educational sanction. Faculty and staff will be subject to suspension or termination. In addition, the University will cooperate with local law enforcement authorities to seek criminal penalties when appropriate.

Roosevelt University will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

## **VII. Resources**

### **Chicago Rape Crisis Hotline:**

1-888-293-2080

Operates 24 hours a day, 7 days a week to provide immediate crisis counseling and referrals for victims, significant others, and professionals.

### **Porchlight Counseling:**

847-328-6531 (Office)

773-730-7077 (Helpline)

Porchlight provides unlimited free counseling to college students at offices throughout the Chicagoland area.

For a person who is a victim of a sexual offense, support can be found through many channels, friends, faculty members, Resident Advisor. Help is just a telephone call away. Remember, that you are not alone.

### **Crime Victim's Compensation Law**

Under the Crime Victim's Compensation Law, a person who has been sexually abused or assaulted may be eligible for support services and medical reimbursement if the crime is reported within 7 days, or in some cases even longer.

### **Hospital Emergency Rooms Closest to Campuses**

Chicago Campus

Northwestern Memorial Hospital

251 E. Huron  
Chicago, IL. 60611  
312-926-2000

Schaumburg Campus

Alexian Bros. Hospital  
800 Biesterfield Road  
Elk Grove Village, IL. 60007  
847-437-5500