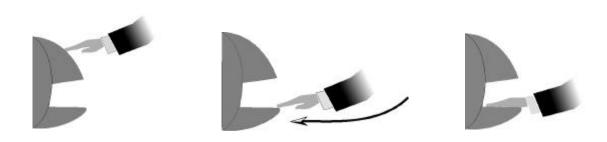
Using the hand reader

Using the hand reader is easy. Enter your ID number in the keypad* or an external card reader, if used. The LCD will display PLACE HAND and the LED lights on the top panel will go on. Land your hand on the platen like you did during enrollment. Keep it flat and close your fingers against the pins until the LED lights go out. When you successfully verify, the reader will beep once and display OKAY, SCORE IS _ _. A score under 30 means you placed your hand correctly.



* When ID numbers are of different lengths, it is necessary to press the ENTER key after the ID number.

Display messages during verification:

ID VERIFIED You are verified, proceed.

REMOVE HAND
Remove your hand and place it again. Slide the hand and keep it flat.
Your attempt was rejected. Repeat verification keeping your hand flat.
Your rejections exceeded the maximum number of tries. Wait until

others have verified and try again or call your supervisor.

ENTER ID You entered your number incorrectly or your access is time restricted.

If the display shows ** **TRY AGAIN** ** you not verified. You may have made an error entering your ID number or placing your hand. Re-enter your ID number and try again, taking care to place your hand properly. If you wear rings, be sure that the stone is facing up in the normal position.

If it displays **TIME RESTRICTION**, you are not authorized to punch in at the this time. If this seems in error, see your supervisor about time restrictions.

After a pre-programmed number of denied attempts, ID number will no longer be accepted, and the display will show:

ID INVALID TEMPORARILY

This is called a "lockout." Before the rejected number can be used again, another employee or a supervisor must successfully verify at the reader.

If you enter an ID number, but do not place your hand on the platen, the unit will time out in about 25 seconds. You can reset the unit by pressing CLEAR.

The LCD display, the audible beeper, and verification lights on the top panel show data entry and acceptance information:

Audible beeps and red/green light display

Operation	Beeps	Red light/Green light	Meaning
During keypad entry	1/stroke	None	Keypad stroke accepted
After ID entry	None	None	OK, proceed
After ID entry	2	None	ID number not in database
After hand placement	1	Green	ID Verified
After hand placement	2	Red	ID not verified, try again
After hand placement	1 long	Red	ID refused