FEDERAL (TITLE IV) AUTHORIZATION FORM

Student Name: _____ RU ID Number: _____

Federal regulations regarding the use of Title IV funds (Pell, SEOG, PLUS, Direct Loans) credited to a student's account require Roosevelt University to apply the Title IV funds only to institutional charges (tuition, fees, room & board). Students who receive Title IV funds as part of their financial aid package must complete a Title IV Authorization Form to make decisions for applying your federal financial aid to your charges at Roosevelt University.

This authorization form will instruct Roosevelt University on how to apply Title IV funds to your student account, after paying all institutional charges for the current semester. Your authorizations below will not prevent you from requesting a refund of either your excess Title IV funds or any other credit balance on your student account during your enrollment at Roosevelt University.

Authorization to Apply Federal Financial Aid Funds to Prior Year Charges

I authorize Roosevelt University to apply federal Title IV financial aid funds to prior year charges (limited to $200).

☐ Yes ☐ No

Authorization to Apply Federal Financial Aid Funds to Non-Institutional Charges

I authorize Roosevelt University to apply federal Title IV financial aid funds to outstanding non-institutional charges (i.e. UPASS fee, health insurance fee, etc.).

☐ Yes ☐ No

I understand that these authorizations will remain in effect throughout my entire academic career at Roosevelt University. I also understand that this authorization can be rescinded at any time by submitting a written request to the Office of Student Accounts. I further understand that I will be responsible for paying any outstanding Roosevelt University debts if I cancel this authorization.

_____ _____

Student's Signature Date

Submit this worksheet by email to: **finaidforms@roosevelt.edu or by fax: (312) 341-3545**