Roosevelt University

Evelyn T. Stone College of Professional Studies

Bachelor of Professional Studies Degree

Major in Paralegal Studies

Student Name: _____ Advisor: _____ Date: _____

Student ID#:_____Phone:_____# of Transfer Hours_____

Official ☐
Unofficial ☐

RUA – Assessment Test

RUA Writing _____
English Placement _____
Math Domain _____
Math Score _____
Math Placement _____

Introductory Courses

All PLS courses require a minimum grade of C-.

PLS 201 _____ **or** PLS 302 _____ MATH 095_____
Pro-Seminar in Critical Skills (6) (Less than 60sh transfer credit) — Methods of Critical Reasoning (AA/AS or 60sh + 2.0 GPA) — (If required by RUA)

PLS 290 _____ OLED 320 _____
Technological & Quantitative Literacy (MATH 095 pre-requisite) — Intro to Organizational Communication

University Writing Requirement (Grade of C- or higher required)

ENG 100 _____ ENG 101 _____ ENG 102 _____
(If required by RUA) — Introduction to Composition — Argument, Analysis, Research

Paralegal Studies Courses

Paralegal courses must be taken at the end of the academic program, after all other coursework has been completed, including Senior Thesis. Students must apply for acceptance into the Paralegal Studies Program; a 2.5 GPA is required. Students may transfer up to 12sh from ABA-approved community college Paralegal programs (list on reverse). Grades of C or higher required in all paralegal courses.

PARA 301 _____ Ethics and Professionalism
PARA 302 _____ Legal Research
PARA 303 or 324_____ Civil Law or Introduction to Law
PARA 325 _____ Legal Writing

PARA 304 _____ Pre-Trial Litigation
PARA 305 _____ Commercial Law
PARA 306 _____ Trial & Post-Trial Litigation
PARA 329 _____ Legal Technology

PARA 3xx _____ PARA Elective
PARA 3xx _____ PARA Elective

Functional Area

18 semester hours of credit in one Functional Area chosen in consultation with an Academic Advisor. See reverse for notes on Functional Area.

_____ _____ _____ _____

_____ _____

Possible Functional Areas include but are not limited to: Criminal Justice Leadership, Organizational Leadership, Humanities, Social Science, and the Natural Sciences.

Senior Seminars

All PLS courses require a minimum grade of C-.

PLS 390 – Seminar in the Social Sciences (6) _____

PLS 391 – Seminar in the Natural Sciences (6) _____

PLS 392 – Seminar in the Humanities (6) _____

PLS 399 – Senior Thesis (3) _____
Minimum C- to graduate

One Senior Seminar may be waived with 9sh transfer credit in area, not used elsewhere in curriculum, with 2.0 GPA. Two Seminars may be waived with AA/AS, or with 60sh total and 9sh transfer credit in each area with 2.0 GPA.

I fully understand that the courses listed on this Curriculum Worksheet are the requirements for this degree and specialization. Any change of major may require different and/or additional courses.

Student's signature _____ Advisor's Signature _____ Date _____

General Requirements for the Bachelor of Professional Studies Degree

- Students must be 24 years of age or older when they start the BPS degree.
- New students should take the Roosevelt University Assessment test before registering for their first semester. Students will not be allowed to register for a second semester at Roosevelt until the RUA is completed. The RUA will determine placement into appropriate English and Math courses.
- The final 30 semester hours of any Roosevelt University degree must be completed at Roosevelt University.
- Students must have a 2.0 grade point average to graduate.
- Students must complete a minimum of 21 semester hours of coursework at the 300-level at Roosevelt.
- PLS 290: Students transferring in MATH 110 "Quantitative Literacy," or substantial math including College Algebra or College Statistics with a C or better but no Quantitative Literacy course may be waived out of PLS 290.
- The PLS Senior Seminars are only open to students who have completed the University Writing Requirement.
- PLS 399, Senior Thesis, is open to students who have completed the University Writing Requirement and who are within 21 hours of graduation.

Specific Requirements and Notes for the BPS with a Major in Paralegal Studies

- Transfer of Paralegal courses: Students may transfer up to 12 semester hours from ABA-approved paralegal programs. Transfer credit needs the program director's approval.
    - ABA-APPROVED PROGRAMS IN ILLINOIS
        - Elgin Community College
        - The College of Lake County
        - Illinois Central College
        - Kankakee Community College
        - Northwestern Business College
        - South Suburban College
        - William Rainey Harper College
        - Loyola University Chicago - Water Tower Campus
        - Robert Morris (effective 02/2007)
        - Roosevelt University
        - Southern Illinois University
        - MacCormac College
- Functional Area: The Functional Area is defined as a sequence of six related courses (18 semester hours) in a discipline or an interdisciplinary area, with a maximum of three related subject areas allowed, chosen in consultation with an Academic Advisor.
- Online Courses: Pursuant to American Bar Association Guidelines, students may take no more than 6 out of the 10 paralegal courses online.