Roosevelt University

Evelyn T. Stone College of Professional Studies

Bachelor of Professional Studies Degree

Degree Completion Program for Adults

Major in Paralegal Studies

For students who have earned an AA or AS degree

Student Name: _____ Advisor: _____ Date: _____

Student ID#: _____ Phone: _____

Official ☐
Unofficial ☐

☐ AA ☐ AS College _____ Date Awarded _____

RUA – Assessment Test

RUA Writing _____
English Placement _____
Math Domain _____
Math Score _____
Math Placement _____

Introductory Courses

All PLS courses require a minimum grade of C-.

PLS 302 _____
Methods of Critical Reasoning

OLED 320 _____
Intro to Organizational Communication

Math 095 _____
(If required by RUA)

PLS 290 _____
Technological & Quant. Literacy (Math 095 pre-requisite)

University Writing Requirement (Grade of C- or higher required)

ENG 100 _____
(If required by RUA)

ENG 101 _____
Introduction to Composition

ENG 102 _____
Argument, Analysis, Research

Paralegal Studies Courses

Paralegal courses must be taken at the end of the academic program, after all other coursework has been completed, including Senior Thesis. Students must apply for acceptance into the Paralegal Studies Program; a 2.5 GPA is required. Students may transfer up to 12sh from ABA-approved community college Paralegal programs (list on reverse). Grades of C or higher required in all paralegal courses.

PARA 301 _____
Ethics and Professionalism

PARA 302 _____
Legal Research

PARA 303 or 324_____
Civil Law or Introduction to Law

PARA 325 _____
Legal Writing

PARA 304 _____
Pre-Trial Litigation

PARA 305 _____
Commercial Law

PARA 306 _____
Trial & Post-Trial Litigation

PARA 329 _____
PARA Legal Technology

PARA 3xx _____
PARA Elective

PARA 3xx _____
PARA Elective

Senior Seminar

Choose one (selected in consultation with an advisor) All PLS courses require a minimum grade of C-.

PLS 390 – Seminar in the Social Sciences (6)

PLS 391 – Seminar in the Natural Sciences (6) _____

PLS 392 – Seminar in the Humanities (6)

PLS 399 – Senior Thesis (3) _____
Minimum C- to graduate

I fully understand that the courses listed on this Curriculum Worksheet are the requirements for this degree and specialization. Any change of major may require different and/or additional courses.

Student's signature _____ Advisor's Signature _____ Date _____

General Requirements for the Bachelor of Professional Studies Degree

- Students must be 24 years of age or older when they start the BPS degree.
- New students should take the Roosevelt University Assessment test before registering for their first semester. Students will not be allowed to register for a second semester at Roosevelt until the RUA is completed. The RUA will determine placement into appropriate English and Math courses.
- Students must successfully complete 30 semester hours at Roosevelt University (residency requirement).
- Students must have a 2.0 grade point average to graduate.
- Students must complete a minimum of 21 semester hours of coursework at the 300-level at Roosevelt.
- PLS 290: Students transferring in MATH 110 "Quantitative Literacy," or substantial math including College Algebra or College Statistics with a C or better but no Quantitative Literacy course may be waived out of PLS 290.
- The PLS Senior Seminars are only open to students who have completed the University Writing Requirement.
- PLS 399, Senior Thesis, is open to students who have completed the University Writing Requirement and who are within 21 hours of graduation.

Specific Requirements and Notes for the BPS with a Major in Paralegal Studies

- Transfer of Paralegal courses: Students may transfer up to 12 semester hours from ABA-approved paralegal programs. Transfer credit needs the program director's approval.
    - ABA-APPROVED PROGRAMS IN ILLINOIS
        - Elgin Community College
        - The College of Lake County
        - Illinois Central College
        - Kankakee Community College
        - Northwestern Business College
        - South Suburban College
        - William Rainey Harper College
        - Loyola University Chicago - Water Tower Campus
        - Robert Morris (effective 02/2007)
        - Roosevelt University
        - Southern Illinois University
        - MacCormac College
- Online Courses: Pursuant to American Bar Association Guidelines, students may take no more than 6 out of the 10 paralegal courses online.