

**EVELYN T. STONE COLLEGE OF PROFESSIONAL STUDIES**

## Bachelor of Arts in Paralegal Studies – Fast-Track for Adults

Student Name: \_\_\_\_\_ Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID#: \_\_\_\_\_ Phone: \_\_\_\_\_

Official	<input type="checkbox"/>
Unofficial	<input type="checkbox"/>

**Introductory Courses** (All introductory courses require a minimum grade of C-)

PLS 201 \_\_\_\_\_ PLS 202 \_\_\_\_\_  
 Critical Reasoning & Academic Skills Information Literacy & Research Writing

**University Writing Requirement**

ENG 100 \_\_\_\_\_ ENG 101 \_\_\_\_\_ ENG 102 \_\_\_\_\_  
 (If required by RUA) Introduction to Composition Argument, Analysis, Research

MATH 095 \_\_\_\_\_ MATH 110 or higher \_\_\_\_\_ PLS 220 \_\_\_\_\_  
 (If required by RUA) Quantitative Literacy Technological Literacy

RUA – Assessment Test
Compass Reading _____
Compass Writing _____
English Placement _____
Math Domain _____
Math Score _____
Math Placement _____

**Major Courses in Paralegal Studies**

Paralegal courses must be taken at the end of the academic program, after all other coursework has been completed. Students must apply for acceptance into the Paralegal Studies Program; a 2.5 GPA is required. See reverse for more requirements.

PARA 301 _____ Ethics and Professionalism	PARA 302 _____ Legal Research	PARA 303 _____ Civil Law	PARA 325 _____ Legal Writing
PARA 304 _____ Pre-Trial Litigation	PARA 305 _____ Commercial Law	PARA 306 _____ Trial & Post-Trial Litigation	PARA 329 _____ Legal Technology
PARA 3xx _____ PARA Elective	PARA 3xx _____ PARA Elective	<i>Grade of C or higher required in all Paralegal courses</i>	

**Minor or Functional Area**

18 semester hours. Courses may be selected to satisfy a Minor (see Roosevelt catalog) or a Functional Area chosen in consultation with an Academic Advisor. See reverse for further policies.

\_\_\_\_\_

\_\_\_\_\_

**Senior Seminars**

24 semester hours. See reverse for policies on applying transfer credit to the Senior Seminars.

PLS 350 and 351: Social Sciences Seminar I & II	_____	_____
PLS 360 and 361: Natural Sciences Seminar I & II	_____	_____
PLS 370 and 371: Humanities Seminar I & II	_____	_____
PLS 397 and 398: Advanced Research & Senior Thesis	_____	_____

**General Electives**

24 – 30 semester hours. Courses may be selected from any area to complete the 120 semester-hour requirement. See reverse for further policies.

\_\_\_\_\_

\_\_\_\_\_

I fully understand that the courses listed on this Curriculum Worksheet are the requirements for this degree and specialization. Any change of major may require different and/or additional courses.

Student's signature \_\_\_\_\_ Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Specific Policies and Notes for the Bachelor of Arts in Paralegal Studies – Fast-Track Program for Adults

- Grades of C or higher required in all Paralegal courses.
- Transfer of Paralegal courses: Students may transfer up to 12 semester hours from American Bar Association-approved paralegal programs. Transfer credit needs the program director's approval.

### ABA-APPROVED PROGRAMS IN ILLINOIS

Elgin Community College  
Illinois Central College  
Kankakee Community College  
Northwestern Business College  
South Suburban College  
William Rainey Harper College  
Loyola University Chicago - Water Tower Campus  
Robert Morris (effective 02/2007)  
Roosevelt University  
Southern Illinois University  
College of Lake County  
College of DuPage

- Online Courses: Pursuant to American Bar Association Guidelines, students may take no more than 6 out of the 10 Paralegal courses online.

1/3/2014

## Policies Applicable to all Fast-Track Bachelor of Arts Degrees in the College of Professional Studies

- Students should be 24 years of age when they start the Fast-Track Bachelor of Arts majors in the College of Professional Studies.
- New students should take the Roosevelt University Assessment test before registering for their first semester. Students will not be allowed to register for a second semester until the RUA is completed.
- To graduate from Roosevelt University, students must successfully complete their final 30 semester hours of credit at Roosevelt (residency requirement), must complete a minimum of 21 semester hours of coursework at the 300-level at Roosevelt, and must have a 2.0 grade point average.
- Minor: To earn a Minor, a student must complete all requirements as listed in the Roosevelt University Catalog. Not all Minors are available in the Adult Program during 8-week terms. Minors currently available in the 8-week calendar are: Organizational Leadership, Sustainability Studies, and Criminal Justice.
- Functional Area: The Functional Area is defined as a sequence of related courses in a discipline or an interdisciplinary area, with a maximum of three subject areas allowed. For example, students may elect six courses in one discipline like Sociology (and may earn a Minor, if requirements are met). Or students may choose six courses in an interdisciplinary area like the Humanities (combining courses in, say, Speech, Literature, and Gender Studies). Appropriate Functional Areas will be approved by an Academic Advisor in consultation with the Program Director. OLED 320 may substitute as one course in any Functional Area.
- Transfer Credit: Appropriate transfer credit may be used to satisfy requirements throughout the curriculum. Six credit hours of 200-level (or above) transfer credit in an appropriate discipline may be used to satisfy one senior seminar sequence (i.e. PLS 350 and 351). Transfer credit may be used to satisfy senior seminar sequences only if General Elective requirements are already met to achieve 120 semester hours of total college credit.

2/22/2014