SAFAC Funding Proposal: must be submitted 3 weeks prior to event

Organization:		Date Submitted:
Student Representative:		E-Mail: @mail.roosevelt.edu
Cell Number:		
Name of Event:		
		proposal date.) Anticipated Location:
		Anticipated Audience:
		If so, with whom?
Program Description & Program Goals	s (minimum of 3 goals):	
Funding Amount Requested:	Estin	mated Amount of Funds from other Sources:
Other Sources of Funding:		
List all items that you are requesting f	funding for below. For exa	ample, if you are requesting \$100, list how the \$100
dollars will be spent. Please be specif	fic and attach itemized bur	dget, invoice, contract, or additional documents needed.
<u>Item</u>		<u>Dollar Amount</u>
		Total:
Directions and funding proposal	l details can be found in t	he Student Organization Resource Manual. You are
		ns and being aware of all terms.
Organization President Signature:		Date:
Organization Advisor Signature:		Date:
SAFAC Email Address: SAFAC-Chi@roos	sevelt.edu	CSI Email: csi@roosevelt.edu
Date Reviewed:	Catering Placed:	MMS Placed:
Total Allocated:	Additional Comment	:s:

SAFAC

Conference Funding Request Form Cover Sheet (Revised August 2011)

This form must be submitted 30 days prior to the conference. Pl SAFAC funding request form.	ease note that this requires more time than the typical
Term:	
NOTE: Please attach copies of any supporting documentation su conference registration will be eligible for funding; travel costs, org.	
Organization:	Number of Members Going On This Trip
Contact Person:	Title:
PhoneRU Email:	
What is the purpose of this trip?	
What will your organization learn from this trip?	
Date/Time/Location for program after conference	
	Amount Requested
Registration Costs (per person)	\$
Total Budget Requested for Registra	ation \$
Organization President:	Date:
Organization Advisor:	Date:

Please submit with your SAFAC Funding Proposal to the Center for Student Involvement (WB 323) at least 30 days prior to the specified travel date.