

PLACEMENT INFORMATION

Term of Student Teaching Fall 20____ Spring 20____ Advisor Name _____

Please inform the Office of Student Resources of any change in your student information immediately and enter the changes in RU Access as well.

READINESS: By the start of student teaching, applicants should have completed all general and professional education course work necessary for certification and should be in good academic standing. Applicants are expected to be in good physical health and free from severe, chronic or persistent personal or emotional difficulties.

Name _____ Roosevelt ID# _____
Last First Initial

Campus on which you want to attend student teaching seminar: ____ Schaumburg ____ Chicago

PROGRAM AREA AND LEVEL:

Undergraduate student ECHD ELED SEED SPED MUSIC

Graduate student ECHD ELED SEED SPED

ELED students, list preferred grade/subject area: _____

SEED students, list major/certification area: _____

SPED students, list preferred internship placement (5 weeks):

Pre-K Elem. Middle School High School

SPED students, list preferred student teaching placement (10 weeks):

Pre-K Elem. Middle School High School

SITE REQUEST: Faculty and staff of the college select appropriate student teaching sites and negotiate placements directly with the schools and/or districts involved. Sites are chosen consistent with the policies listed on the back page of this application. Your placement will also be based on your home address so as to minimize your travel as much as possible. If you would prefer that we base placement on another address, please provide that address in the space below. Finally, if you have any special needs that should to be taken into account, please detail them here.

I have read and agree to comply with the Guidelines for Student Teaching Placements as outlined on the back of this application.

Signature _____ Date _____

The Office of Student Resources will inform you of your assignment via your Roosevelt myMail account. Once an assignment has been made, it cannot be changed.

PLACEMENT INFORMATION

Name _____ Roosevelt ID# _____
Last First Initial

Address _____ Home Phone _____
Street City State/Zip

Phone (day) (_____) _____ (evening) (_____) _____ Email _____ @ _____

List other field experiences you have had, giving course numbers and dates. Be complete; look up information if necessary.

Date	Course	School or Other Site	City/Town
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List previous experience and volunteer service working with children or students (substitute teaching, camp or recreation program, family, religious, school, child care, etc.).

List special interests, expertise and/or hobbies (for example, academic areas of concentration, travel, pastimes, sports):

If you speak a language in addition to English fluently, indicate which one(s): _____

What other colleges have you attended? Include full information about degree(s) granted and major(s).

List schools (including district) you have attended *as a student* or worked as an aide or substitute (if outside the Chicago metropolitan area, include city or state).

Schools you attended: _____

Schools where you have worked: _____

GUIDELINES FOR STUDENT TEACHING PLACEMENTS

Student teaching is the culmination of your course work in education and the last stage prior to certification. In your previous field experiences, you have moved from observation to lesson preparation and working with small groups to actually handling a classroom of students for a brief period. By the end of student teaching, you will have experienced most of the responsibilities certified teachers have on a regular basis.

By the start of student teaching, applicants should have completed all general and professional education course work necessary for certification and should be in good academic standing. Applicants are expected to be in good physical health and free from severe, chronic or persistent personal or emotional difficulties.

School Sites: Students are placed in public schools in Chicago and the surrounding metropolitan area. We place students at schools that support the college's conceptual framework and with which the faculty has established a positive working relationship. State regulations require that all student teaching take place in public schools.

Multicultural/Diversity Requirement: In addition to preparing you to face a classroom full of students, your field experiences should have provided you with an opportunity to work with students and teachers from a variety of ethnic and socioeconomic backgrounds. This requirement will be taken into consideration in selecting a site for your student teaching.

Restrictions on Placements: It is the policy of the College of Education to place student teachers at schools where they do not have prior personal experience. This includes schools you (or your children) attend(ed), schools where you have worked, or schools where a relative or close family friend works. This is done to protect our students so that they can have an optimal clinical experience without confusion as to their role and without even the appearance of a conflict of interest. If you have any questions about this policy, please see your faculty advisor before turning in your student teaching application.

Duration of Student Teaching: Student teaching assignments vary depending on program area. In all cases, student teachers begin their day at the same time as their cooperating teachers and remain with them throughout the day. SEED students are expected to teach four classes with two separate preparations, and they may have two cooperating teachers. Students in other programs are expected to work with only one cooperating teacher at a time.

Outside Commitments: College policy encourages student teachers to avoid additional course work. Students are not to have outside employment during this period. We strongly advise that you reduce outside demands on your time while student teaching, as we have found that students consider student teaching an intense experience requiring a good deal of energy.

Orientation: Prior to beginning student teaching, please note that you will be required to attend Student Teaching Orientation, an all-day session held each semester. The date and time of this orientation will be sent to your Roosevelt myMail account by the Office of Student Resources.

Weekly Seminar: All student teachers participate in a weekly seminar with their University supervisor. This seminar is designed to provide our student teachers with support and insights and to help prepare them for finding a position when they've completed their program.

Withdrawal from Student Teaching: *Any student teacher who feels that a placement is not working out must discuss this with his or her University supervisor, program director and/or advisor. Under no circumstances should a student teacher unilaterally remove herself/himself from a placement.*

Office of Student Resources

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SCHAUMBURG CAMPUS 1400 N. Roosevelt Blvd., Room 517, Schaumburg, IL 60173-4348 (847) 619-8656