Student Internships Available in Shanghai

Great opportunity for Students interested in International Business/Commercial Diplomacy careers

Please note: ***Student Interns are especially sought for the Shanghai location for summer 2013. Application deadline is February 28. Students should be at graduate level, must be U.S. citizens, and able to finance their transportation, room and board for the duration of the internship.***

China U.S. Commercial Service Internship Program

Internship opportunities are available in the Commercial Section of the U.S. Embassy in Beijing and in the U.S. Consulates in Shanghai, Guangzhou, Chengdu and Shenyang. All locations offer an equally rewarding experience working with the U.S. Commercial Service.

The Commercial Section is charged with helping U.S. firms export their goods and services to China. To accomplish this mission, we offer a variety of resources and services to assist U.S. companies entering the Chinese market.

The Commercial Section has had numerous interns in the past. We have been fortunate to have had hard working, responsible and personable interns and believe interns greatly add to our already pleasant work environment.

Interns must be currently enrolled students or students who are between school semesters for no longer than five months. All internships are unpaid and we cannot assist with airfare, housing or other expenses. An official letter of recommendation can be provided and many universities will award academic credit for your work.

The purpose of the program is to provide college students and law students with "hands-on" experience working in a commercial section of a U.S. Embassy or Consulate. Each post determines its own criteria for intern applicants. We advise you to correspond directly with the intern coordinator at the post (Beijing Mailbox, Shanghai Mailbox, Guangzhou Mailbox, Chengdu Mailbox and Shenyang Mailbox).

The types of work which an intern might do are quite varied and may include:

- Following China's developments in specific market sectors and briefing Commercial Officers on those developments.
- Undertaking research for, and writing, major market opportunity reports, published in the National Trade Data Base maintained by the Department of Commerce.
- Providing assistance to Commercial Officers and Commercial Specialists conducting Department of Commerce services and participating in meetings, conferences, and/or other trade-related activities.
- Assisting the Commercial Service on policy related initiatives, including policy analysis, business advocacy, technical assistance to the Chinese companies, and assistance to U.S. companies on China's trade system.
- Assisting the Commercial Service and intellectual property officers on intellectual property related issues, including work on patent, trademark, copyright and enforcement related issues, training Chinese government officials and advising companies, throughout China.
- Drafting and/or editing non-sensitive English language correspondence.
- Conducting business analysis.
- Developing and/or launching new Commercial Service products, including web site design.
- Assisting with trade conferences and trade shows.

The duration of the internship follows that of the academic calendar. Applicants with good English and Chinese language ability and commercial /trade experience will be given priority. If you have not heard by the response date, please consider other options.
Spring – Application Deadline: October. 31st, & Response Date: November 30th
Summer – Application Deadline: February 28th, & Response Date: March. 30th
Fall – Application Deadline: May 31st, & Response Date: June 31st

More details available at: http://export.gov/china/careeropportunities/eg_cn_027250.asp

Best Regards,

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