How to Register for Online Tutoring

Step 1:
Log in to your Roosevelt University Blackboard Account

Step 2: Select the “RU courses” tab on the right, and then type “Writing Center” into the search box
Step 3: Then click “RU COM_WRITING_CENTER”, and click the blue link to be added to the Blackboard community.
Step 4: From here, just click the “enroll” button marked with a green “+” symbol to enroll, and then clicking “Submit”
Step 5: That’s it! You are signed up!
To join a live, schedule session just follow these simple steps:

**Step One:** Login to your RU Blackboard account, and select RUCOMM_WRITING_CENTER from the courses tab

**Step Two:** Click the “Live online tutoring” link on the left
**Step 3:** Pick your assigned tutor from the list when it is your scheduled appointment time.
Launching Chat Tool

Chat Loading.
Leaving this page will close the Chat window.
Java Plug-in is required for Chat to run.
If the Java Plug-in is not installed or there are problems loading Chat, download the Java Plug-in.

This should load automatically, if it does not, your browser should prompt you to download a new version of java/update it
Once the window loads, your chat should look like this:

[**Gerald Brown joined the session**]  Sep 22, 2014 1:53:38 PM CDT

[**Rebecca Johnson joined the session**]  Sep 22, 2014 2:00:44 PM CDT

**Gerald Brown:** Hello there, I am Gerald, what are you looking to work on today?  Sep 22, 2014 2:00:56 PM CDT

**Rebecca Johnson:** I am working on a paper for my honors english class and was hoping you could help me out  Sep 22, 2014 2:01:31 PM CDT

**Gerald Brown:** Sure thing! Can I see a prompt of your assignment so I can get an idea of what you are working on?  Sep 22, 2014 2:02:25 PM CDT

**Rebecca Johnson:** Sure, we are reviewing a book and have to write a summary on the plot  Sep 22, 2014 2:03:16 PM CDT

**Gerald Brown:** Okay, what is the book?  Sep 22, 2014 2:03:30 PM CDT

**Rebecca Johnson:** Catcher in the Rye  Sep 22, 2014 2:03:40 PM CDT

**Gerald Brown:** So, in your own words, what did you think while reading the

**Compose**

Joined session successfully.