History MA/Certificate in Archives and Cultural Heritage Resources and Services

Description

Students pursuing a Masters in History at Roosevelt are awarded the opportunity to pursue a Certificate in Archives and Cultural Heritage Resources and Services at Dominican University. In order to take advantage of this opportunity, students must apply to Dominican’s Graduate School of Library and Information Science as a non-degree seeking student. In addition to following the guidelines below, students interested in pursuing this Certificate must meet with the History Graduate Adviser at Roosevelt to plan their course of study. Students will be assigned an adviser at Dominican University to aid in choosing courses towards the certificate degree.

The Masters in History at Roosevelt University offers instruction in the following fields: United States history to 1877, United States history since 1877, early modern European history, modern European history, African American history, and Latin American history. The Certificate in Archives and Cultural Heritage Resources and Services offers courses related to archives and cultural heritage collection processing and management, community archives development and management, digital archives or collections development and maintenance, cultural heritage documentation and preservation, historical records curation, and electronic records systems development and management. The Certificate also offers fieldwork that provides students with the opportunity to work with professional archivists in community archives, historical societies, corporations and other institutions.

Admission

1. Admission: Roosevelt University

Students should contact the Graduate Admission office for all requirements and deadlines regarding the application for admission to the MA program in History. In addition to undergraduate transcripts and a completed application form, students must write an essay response to a question furnished through the Graduate Admission office and supply two letters of recommendation from academics or others with knowledge of the applicant's ability to undertake graduate-level work in History. All application materials should be sent to the Graduate Admission office. Additional information about history-specific graduate application deadlines, funding, and graduate advising, is available here.

2. Admission: Dominican University

Students wishing to pursue the Certificate in Archives and Cultural Heritage Resources and Services must apply to Dominican’s Graduate School of Library and Information Science as a non-degree seeking student. Information about the Certificate Program in Archives and Cultural Heritage Resources and Services at Dominican University is available here: http://gslis.dom.edu/academics/certificates/archives. Information about applying to
Dominican as a non-degree seeking student may be found here:  
http://gslis.dom.edu/admission

Requirements

I. Requirements: MA in History

Students may choose one of two options towards fulfilling the joint MA/Certificate degree. The first, the non-thesis option, requires 27 semester hours of course work in the MA History program at Roosevelt. The second, the thesis option, requires 24 semester hours of course work and three semester hours to write the thesis, for a total of 33 hours. A fuller explanation of these two options may be found below.

All graduate history students in the MA/Certificate degree program must take three required History courses: two graduate reading seminars and one graduate research seminar. The graduate reading seminars will be offered on a rotating basis on both campuses in the following fields: US History before 1877; US History since 1877; African American History; Early Modern European History; Modern European History; and Latin American History. Students should consult with the graduate advisor to plan their course of study and choose their reading seminars. Students may enroll in more reading seminars provided they do not repeat a course. The graduate research seminar, History 450, is offered during the spring semester and enables students to conduct research on a topic related to the above fields. Students may take HIST 450 more than once, provided the topic of the seminar changes. At least half of the coursework taken towards completion of the MA in History must be in 400-level only classes.

At all stages, particularly before applying for graduation, students are responsible for checking on their progress toward fulfillment of degree requirements. Students must earn grades of B- or better in all course work, and they must maintain a 3.0 grade point average to continue in the program. Students receiving two grades of C+ or lower will be unable to continue in the program.

There is no formal foreign language requirement; however, competence in a foreign language is recommended for students choosing a field outside US history. Graduate students should also be aware that most doctoral programs require competence in one or more foreign languages.

A. Thesis Option

Students who opt to write a thesis option must complete 24 semester hours of course work, all of which must be taken at Roosevelt. In addition to the reading and research seminars, graduate students must take four 400-level electives; at least one elective must be in a 400-level only course. The 400-only elective may include additional sections of the readings class, the seminar, or 400-level courses designated only for graduate students. It may also include HIST 484, Internship in History, or HIST 485, Internship in Teaching History. Students taking multiple sections of the readings courses or seminar may not repeat the same topic.
Students must also write a thesis that conforms to University regulations and is acceptable to the program. Students register for HIST 490 to complete the thesis. A thesis topic should be selected early and consent of two faculty sponsors secured.

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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>HIST 450</td>
<td>Graduate Seminar in History</td>
<td>3</td>
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<tr>
<td>HIST 490</td>
<td>Thesis</td>
<td>3</td>
</tr>
<tr>
<td>HIST 4xx</td>
<td>Graduate Reading Seminar in History</td>
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A student who has not completed a thesis must maintain continued registration during fall and spring semesters until completion of the thesis by registering for the appropriate zero-credit course (HIST 490Y). Students who have not maintained continuous registration for the thesis will be required to register for all intervening fall and spring semesters prior to graduation.

NOTE: Students admitted to the MA program in History prior to the Fall 2014 semester who wish to pursue the Certificate in Archives and Cultural Heritage Resources and Services must meet with the Graduate Adviser in History to determine any exceptions to the above requirements, based upon the semester they matriculated.

**B. Non-Thesis Option**

Students who opt to for the non-thesis option must complete 27 semester hours of course work, all of which must be taken at Roosevelt. In addition to the reading and research seminars, graduate students must take six 400-level electives; at least two electives must be in 400-level only courses. The 400-only electives may include additional sections of the readings class, the seminar, or 400-level courses designated only for graduate students. It may also include HIST 484, Internship in History, or HIST 485, Internship in Teaching History. Students taking multiple sections of the readings courses or seminar may not repeat the same topic.

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NOTE: Students admitted to the MA program in History prior to the Fall 2014 semester who wish to pursue the Certificate in Archives and Cultural Heritage Resources and Services must meet with the Graduate Adviser in History to determine any exceptions to the above requirements, based upon the semester they matriculated.
II. Requirements: Certificate in Archives and Cultural Heritage Resources and Services

In addition to the above requirements for the MA in History, the joint MA/Certificate degree requires 18 credit hours at the Masters Level in Library and Information Sciences, all of which must be taken through Dominican’s Certificate program. A full description of these courses may be found at the Dominican University website: [http://gslis.dom.edu/academics/certificates/archives](http://gslis.dom.edu/academics/certificates/archives)

1. One of the Following Courses:
   - LIS 775 Introduction to Archival Principles and Practices .....3
   - LIS 885 Cultural Heritage Resources and Services .....3

2. The Following Required Course
   - LIS 881 Advanced Archival Principles, Practices and Services .....3

3. One of the Following Courses:
   - LIS 999 Practicum .....3
   - LIS 888 Cultural Heritage/Archives Fieldwork .....3

4. One of the Following Electives in Digital Data Management:
   - LIS 753 Internet Fundamentals and Design .....3
   - LIS 759 Digital Libraries .....3
   - LIS 786 Advanced Web Design .....3
   - LIS 882 Metadata for Digital Resources .....3
   - LIS 889 Digital Curation .....3

5. One of the Following Electives focused on Early Books and Manuscripts and Preservation Issues:
   - LIS 710 Descriptive Bibliography .....3
   - LIS 711 Early Books and Manuscripts .....3
   - LIS 712 History of the Printed Book .....3
   - LIS 713 Introduction to the Preservation and Conservation of Library and Archival Materials .....3