

ICL Governing Board Meeting Minutes
July 14, 2008

President Bob Masterson called the meeting to order at 11:30AM.

Present: Bob Masterson, Bob Allen, Marge Olszewski, Margo Temple, Marilyn Lind, Lois Nissen, David Sullivan, Peter Marron, Debby Miller, Dorothy Murphy, John Weise, Harry Trumfio, Earl Arnold, Joyce Szot, Joan Reisen, Steve Wolf, Natalie Salat, Carol Keegan, Mary Fioretti.

Not Present: Sue Harty, Don Carlson, Mike Thompson, Cathy Jenson, Karl Gabbey, and Don Diersen.

It was moved by Joan Reisen and seconded by Harry Trumfio to approve the minutes of the June 2nd meeting. The Board voted to approve.

Comments from the Chair: Bob Masterson thanked the returning members of the Board for serving another year and welcomed the new members.

Review of ICL Master Calendar: Changes and additions to the Calendar.

1. July 15, 11:45AM New member Orientation changed from July 17th date that was put incorrectly on Master calendar
2. August 11th is deadline for submitting material for the August 13th General Mailing
3. No mailing planned for September
4. Date for Post Coordinators meeting the week of November 17, 2008 had not been determined.
5. December 3rd date for ICL Holiday Party needs to be changed due to scheduling conflict with Roosevelt regarding use of Alumni Hall.

Committee items requiring Board action or not mentioned in reports:

Administrative Services: Discussed whether the Board should continue sending brochures to individuals who in turn would bring them to libraries, Senior Centers etc or if they might be sent directly to libraries etc. It was decided that the brochures might not be displayed unless an individual brought brochures personally. Would also like to display flyers for coming events at these places but not all of them have bulletin boards. Marge Olszewski will provide a list of the people who are delivering the brochures to the various venues.

Field Trips: 36 people have signed up for the trip to the Oriental Institute and the Robie House with 12 people on a waiting list. It has not been decided yet whether a 48 passenger bus should be used to accommodate all who want to go on the trip. The trip to the Daily Herald will take place in October. Marilyn Lind hopes to have information ready for the August mailing.

There are 10 tickets left for the Club game, ICL members were allowed only one ticket for this event but if the remaining 10 tickets are not purchased soon, the tickets will be made available to the current ticket holders or possibly non ICL members.

Finance: The Non-budgeted expenses report was review and Bob Masterson felt that over all projected expenses were very close to the amount expected to be spent.

Lecture Series: Is on track and will have their next meeting in late July or early August.

Member Services: 13 of the 18 new spring members are now scheduled to attend the July 15, 2008 orientation

Marketing/Partnerships: John Weise reported that The Taste of ICL on August 28, 2008 is being worked on not only by the Marketing committee but are assisted by the Program Development and the Membership Services committees. A full report along with copies of the flyers will be e-mailed to Board members today

Tom Dooley will be serving on the Marketing/Partnerships committee working exclusively on outside venue events.

Program Development: Steve Wolf reported there will be 27 Fall study groups. Special accommodations will be made on Thursday September 18th so that anyone who wishes to attend the 3 PM Paul Green lecture at Friendship Village will be able to attend classes and the lecture.

It was suggested that it should be mandatory for all Study Group Coordinators be certified to use all Audio Visual Equipment. Therefore it was agreed they will need to attend 2 sessions conducted by John Weise in order to be approved as Study Group Leaders.

Brochures: The brochures will be printed in time for the General mailing on August 13, 2008.

Registration: Members may pre-register online for the Fall term, or by mail (using brochure forms) or at The Taste of ICL using copies of forms that will be made available in each Taste room.

Coordinators Appreciation Luncheon: Bob Masterson will make payments as needed to Maggiono's for the luncheon. He does not want to be invoiced by restaurant until he has the final number of people attending.

Taste of ICL: Bob Masterson reviewed the new format and schedule for the August 28th Taste of ICL. The 9 AM session in Alumni Hall, preceded by coffee at 8:30 will be open to potential new members. If a current ICL member accompanies a potential member they may attend this session. Otherwise current members will be asked to enter door # 3 after 9:30AM.

From 10AM to 12 Noon. 2 coordinators will be assigned to each of the 10 rooms and will alternate giving 20 minute sessions twice. This will allow 20 different presentations and should allow members to attend up to 4 different group sessions All of the rooms have been booked but Mary Fioretti reminded the Board that they need to get permission to set up tables etc in the halls. Traffic control is very important for flow of people attending.

Review/Update of Non-Budgetary Items No changes

Other Business: David Sullivan showed members ICL Business Cards. Questions asked by members:

1. How effect would the cards be if used by Board members?
2. Should cards be given out at Tastes of ICL?
3. Can these cards be printed by each Board member as needed or should they be done professionally?
4. Do all Board members need to have Business Cards?
5. Should the cards be reformatted from its present form?

No decision was made at this time.

Next Governing Board Meeting will be August 14th at 1PM.

Before adjourning the meeting Bob Masterson reminded the Board that the use of the Strategic Plan should start now.

The meeting was adjourned at 12:30 PM

Respectfully submitted,
Carol Keegan, ICL Secretary