

**ICL Advisory Board Meeting
June 11, 2007**

The meeting was called to order promptly by President Bob Allen at 1 PM in Room 317.

Present: Bob Allen, David Sullivan, Betty Morley, Joe Maladra, Tom Dooley, Mary Crisanti, Terri Collins, Ken Bobbe, John Wiese, Margo Temple, Marilyn Lind, Marge Olszewski, Dorothy Murphy, Mike Thompson, Don Carlson, Karl Gabby, Lois Nissen, Norine Tempelman, Bob Masterson.

Not Present: Cathy Jensen, Sue Harty, Peter Marron,

Welcome and General Comments

Bob Allen welcomed visitor Bob Masterson, who if elections go as expected, will be vice-president for the coming year.

Bob Allen thanked the committee responsible for the ICL Canvas, now hanging in the Rotunda along with the nineteen others from various RU groups.

The issue on requests to ICL from members to advertise activities from other community groups has been resolved. A section, as yet unnamed, will be established on the ICL website on which such announcements will be posted. Requests can be made through the President or Vice President. They will then work with the Website Committee. Bob and a group of board members will decide on criteria for suitability of requests.

ICL Strategic Planning. This effort appears to be on track. It is important to complete soon as other decisions, such as selected expenditures and the 2007/2008 budget are on hold until its completion.

Approval of Minutes from May Meeting. There was a motion by Mike Thompson, seconded by Mary Crisanti to approve the minutes. During discussion Ken Bobbe pointed out an error in the date of the coordinators luncheon which should be July 6 instead of June 6 as reported. Board approved minutes as amended.

Master Calendar Bob Allen reviewed the next few months. Discussion focused mainly on the mailing dates, especially crucial due to recent mail problems resulting in members getting mail long after the expected date. Decisions need to be made on which day of the week mailings occur, as well as which venue should be used for mail. Bob charged the Service Committee with researching these items and presenting options to the board.

Current mailing dates are July 20, with July 18 deadline; August 17 with August 15 deadline. It was suggested that Mondays may be better than Fridays as mailing dates. The current online calendar runs through December 2007. The board decided to add an additional month each month.

Committee Reports

Field Trips Marilyn Lind reported that the July 23 trip to the Darwin exhibit at the Field Museum is being publicized. She has changed bus companies hoping to avoid delays experienced at the last trip. Future trips are being discussed with nothing definite at the present time. Marilyn reported a problem involving getting checks from RU since they are now requiring invoices two weeks before issuance of a check to a vendor. This significantly backs up the sign-up/cut-off date for our trips. Bob Allen will bring up this problem with Dr. Potenza.

Nominating Committee There was nothing new to report. Since there have been no new nominations from the membership, presumably the slate presented at the last meeting will be approved at the Annual Meeting.

London Trip Bob Allen reported that the committee has narrowed down to four proposals, with a decision expected next week. By the next board meeting the travel group will be decided and details will be close to being announced to the membership.

Service. Name tags for all ICL members are close to being ready. It is hoped that they will be distributed at the Annual Meeting. The committee is continuing to address mailing problems mentioned earlier.

Member Services. There was no report. The idea of a mentor system for new members was mentioned. This appears to be needed now that the membership is getting so large. The committee was asked to address this issue.

Program Development. Summer registration is proceeding online with in person registration to take place Wednesday of this week around 10:45am. There are an encouraging number of new coordinators for summer - seven. The board is urged to seek them out all summer coordinators and say "thanks." Ken reported the search is on to recruit coordinators for fall study groups. As Ken is now leaving the chair of this committee, the board offered applause and thanks for his many efforts.

Committee Chairs Bob Allen mentioned at this point that soon after the Annual Meeting on Wednesday, he would call a meeting of elected officers to discuss future organization. Chairs of standing committees are now asked to tell Bob if they want to continue to chair their present committee and/or serve in another role.

Finance Don Carlson reported an approximate balance as of April 30 of \$9450.63. Don proclaimed that ICL is in a good place financially. The budget process is underway and final decisions will be made at the August ICL Advisory Board meeting.

ICL Fund

Don Carlson reported as acting chair with the responsibility going back to Joe Maladra at this point. The ICL fund now stands at \$8700.00. How these funds are to be used is will hopefully be clarified by the upcoming Strategic Planning initiative. At the August Board Meeting, this effort should be completed.

The committee is dealing with how the fund will be reported and the process for thanking donors.

Marketing/ regional conference

Marketing . John Wiese reported that ICL shirts should arrive any day and that member name tags are now being printed and assembled and should be ready for the Annual Meeting.

Regional conference. The regional conference looks like a success with 100 people registered, 18 presentations, 18 discussion panels, registrants from all over the country, Florida, California as well as prestigious midwest universities and colleges. The aim is to keep groups small, between 20-35 people, to provide opportunity for discussion. At this number the event should break even.

Bob Allen strongly urged board members to sign up. John has had many offers of volunteers, but few registrants. A detailed schedule of events will be prepared soon. Board members could also attend the welcome banquet, the evening before the conference, at a separate charge of \$25.00.

Special Events. Margo Temple reported 125 signed up for the Annual Meeting and luncheon; the committee is planning for 150 based on historic walk-ins. Plans for this event and the Jane Austen Day are well in place.

Margo reported difficulty in planning for the Ice Cream Social due to the vendor requiring payment and RU requiring advance notice for payment. The Book Swap will be held during the social and will be publicized.

Website There was no news here; after the election information and a picture from new board members need to be submitted to be posted on the website.

Humanities Seminar/ Jane Austen Both events are well underway with over 120 now registered for the Jane Austen Seminar. Speakers and topics are firm for the Humanities Seminar in September and publicity will soon be ongoing.

Friendship Village Partnership The ICL board will learn firsthand about Friendship Village, their facilities and their interest in us on July 9, when the ICL Advisory Board

Meeting will take place at Friendship Village. More information regarding directions will be coming from Bob Allen and Tom Dooley.

Lecture Series

Kudos were offered to Tom Dooley and his committee for a most successful lecture series.

New Business. There were several items offered as new business.

1. Marilyn Lind is looking for a co-chair for a possible study group on the history of suburban communities. The board suggested a name which Marilyn will pursue.
2. David Sullivan brought up the issue of offering a lifetime membership in ICL to Dr. Leon Stein, who has been so supportive of our programs. Tom Dooley mentioned that Dr. Paul Green would be another worthy of this honor. Bob Allen and Lois Nissen agreed that this issue needed to be discussed in the light of by-laws and the strategic planning effort. Both men will be highlighted at the Annual Meeting.
3. David Sullivan raised the question of having the Program Committee offer abbreviated winter study groups. The member survey, soon to be released, and the Focus Groups both expressed member interest. There are a number of logistic pieces that needed to be put in place to create this fourth Study Group period. The Program Committee will study the idea and report to the board.

The next Advisory Board Meeting will be at 1 PM on July 9, 2007 at Friendship Village, Schaumburg.

Adjournment: At 2:57, it was moved and seconded and approved to adjourn this meeting. Bob Allen proclaimed the meeting adjourned.

Respectfully submitted, Betty Morley, ICL Secretary.