

**ICL Advisory Board Meeting  
May 14, 2007**

The meeting was called to order at 1:05 p.m. by President Bob Allen in room 317.

**Present:** Bob Allen, David Sullivan, Joe Maladra, Tom Dooley, Sue Harty, Terri Collins, Peter Marron, Marilyn Lind, Marge Olszewski, Dorothy Murphy, Mike Thompson, Don Carlson, Lois Nissen, Cathy Jensen, John Wiese, Margo Temple, Norine Templeman, Mary Fioretti.

**Absent:** Betty Morley, Ken Bobbe, Mary Criscanti.

**General Comments:** Bob Allen explained a project chaired by Betty Morley to prepare a canvas for display in RU's hallways. Betty and her committee prepared a very colorful collage depicting ICL's people and projects. The entry was due in May for judging.

Bob Allen reported on Community Advisory Board (CAB) meetings which occur 4 times a year. Members are asked to participate in committees to assist the University. Bob has served on a committee to interview 12 students as potential candidates for RU scholarships. Niche degrees are being researched and implemented for RU offerings, i.e., Nursing, Pharmacy among others. Bob suggested the Vice President attend the CAB meetings – Board members agreed.

The discussion regarding advertising member's personal activities was raised as a result of a tabled motion from the April meeting. Bob suggested that we add a place on our website for this purpose. After a brief discussion, it was decided a sub-committee will be formed to research the ramifications and policy of this procedure.

The Calendar was reviewed and upcoming activities updated.

Development of a new Strategic Plan for the ICL will be undertaken during the 2007-08 year.

**Field Trips-** Marilyn Lind reported 37 reservations for the May 19<sup>th</sup> trip to Road's Wind Farm. Plans are underway for a trip to the Art Institute for the Winslow Homer exhibit. Marilyn suggested the charge for each trip be increased to cover a tip for the bus driver. This will be handled on a trip by trip basis.

**Nominating Committee-** Lois Nissen presented the proposed slate of officers for 2007-08:

President- Bob Allen

Vice-President- Bob Masterson

Secretary- Betty Morley

Treasurer- Joe Maladra

Members at Large- David Sullivan and Norine Templeman.

All candidates have been contacted and agreed to serve. Election will be held at the Annual Meeting in June.

**London Trip-** Bob Allen and his committee are looking into various plans for a June, 2008 trip to London for interested ICL members. Bob said details will be announced in August.

The **Service committee** will prepare a general mailing on May 23<sup>rd</sup> to distribute information to ICL members regarding upcoming activities. Marilyn Lind moved to have fliers printed on both sides of the page, motion seconded by Terri Collins and tabled for further research by the Service committee. On July 20<sup>th</sup> there will be a general mailing for the Humanities seminar, Summer Celebration outing, etc.

**Member Services-** Peter Marron reported on positive feedback from the Focus Groups led by Bob Allen. A brief discussion was held on the potential of establishing a “Buddy System” for new members to make them feel welcome. The committee will look into this idea. Norine Templeman has prepared a single page ICL brochure with vital information, telephone numbers and a map of the building which will be mailed out to all members in the May mailing.

John Wiese displayed a sample of paper name tags in a plastic sleeve with an elastic neck band for members to wear at ICL functions. It was suggested 1000 pieces be ordered at a cost of \$900.00 providing 2 name tags per member. John moved to approve an expenditure of \$900.00 to cover the cost of the name tags, motion was seconded by Mike Thompson and the motion was carried unanimously.

Board meeting minutes will be placed on the ICL website; Bob will work with Mike Thompson to expedite.

**Program Development-** Sully reported the summer Study Group schedule is firmed up and will be distributed in the next mailing. A Coordinator’s luncheon will be held on July 6, 2007.

**Finance-** Don Carlson reported a balance of over \$633.00 at the end of March. He continues to work on several problems computer reports regarding ICL funds.

March 31<sup>st</sup> Reports:

Membership Fees	\$22,335.00
Other Income	\$6,476.00
Total Income	\$ 28,811.00
Total Expenses	\$ 28,429.37
Report Balance	\$381.63

An Encumbrance account will preserve excess funds of the ICL for future use.

The committee for administration of the ICL Fund chaired by Joe Maladra will meet in June; the fund has about \$7900.00 now.

**Lifelong Learning Conference-** John Wiese presented a list of presenters for the August Conference; there are 16 paid registrants at this time. He is planning 4 concurrent events on Monday and Tuesday, discussion groups interspersed. The T shirts orders have been slow so far, John will order 40 shirts which volunteers at the conference will be given as ICL identification.

John has sent out surveys to all members regarding their feelings and expectations, he will use the results as a presentation for the LL conference. ICL members may attend the Conference for a \$75.00 registration charge.

John continues preparing a Procedures Manual for the administration of ICL including the computer programs used for financial and data input. A 1<sup>st</sup> draft was presented and further work is continuing. Eventually 5 people will be trained on the non-financial aspects. Don Carlson is working on the financial aspects.

**Special Events-** Margo Temple reported plans and fliers are complete for the Annual Meeting in June. The Betty Haag group of violinists has been engaged to perform. Some Board members said that this is contrary to a previous motion to not use them again - tied to remarks that the head of the group made about Roosevelt at the beginning of a previous ICL function. Margo said that Toni Potenza had been contacted and she is not against the group performing. Margo made a motion to rescind the previous motion and the motion was seconded by Cathy Jensen. Tom Dooley requested a roll call vote to determine voting member's preference. Twelve members voted with 9 yes, 2 no and 1 abstaining, the motion to rescind the motion was carried.

It was agreed that, in the future, if a subject, topic or activity has been voted upon and a member wishes to overturn the decision of the vote, it must be presented to the Advisory Board for discussion and consideration. Language to this end will be developed for the By-Laws.

An Ice Cream Social and Book Swap is planned for July 16<sup>th</sup>.

**Website-** Mike Thompson is keeping the website updated with the calendar of activities, etc. Board members were encouraged to ask Mike to add information about their areas of responsibility.

**Jane Austen Day & Humanities Seminar-** Cathy Jensen reported 100 people have registered for the June 21<sup>st</sup> Jane Austen Day with further reservations still open. The Humanities seminar is planned for September 11 & 12. The speakers are all in place and fliers will be sent out. Lunch With the Professors will be reviewed for continuation; the last luncheon was poorly attended. If it is continued, ICL would like more input on the selection of speakers, food costs, etc.

**Friendship Village-** Tom Dooley and Bob Allen reported on a meeting held with the Friendship Village President regarding their increase in living arrangements for their residents. They are interested in a working partnership with ICL benefiting both groups. The Board was invited to hold the July board meeting at Friendship Village; a motion was made by Joe Maladra and seconded by Peter Marron to accept their invitation; motion was passed. Tom and Bob were given the go-ahead to discuss with Friendship Village other partnership efforts including membership in their fitness club, more 1-shot lectures and study groups.

**Lecture Series-** Tom Dooley reported Karen Lozar will present a lecture on "Chicago in the 50's and 60's" on June 6, 2007 for ICL members and visitors.

**New Business-** A letter from Ed Biegert was reviewed regarding a condensed program of 2 operettas to be performed on the last day of spring study groups, cost to be offset by a free will offering or ticket sales. Sue Harty and David Sullivan will pursue this request to determine the feasibility of it.

Copies of minutes from previous board meetings should be maintained on the web site and in hard copy for future reference.

Meeting was adjourned at 3:40 p.m. Respectfully submitted:  
Lois Nissen for Betty Morley, Secretary