

January 12, 2009
ICL Governing Board Meeting Minutes

President Bob Masterson called the meeting to order at 1 PM noting that a quorum was present.

Present: Bob Masterson, Earl Arnold, Don Carlson, Mary Fioretti, Carol Keegan, Marilyn Lind, Peter Marron, Lois Nissen, Marge Olszewski, Joan Reisen, David Sullivan, Joyce Szot, Margo Temple, Harry Trumfio, John Wiese, Steve Wolf.

Not Present: Bob Allen, Sue Harty, Debby Miller, Dorothy Murphy, and Mike Thompson.

Comments from the Chair: Besides commenting on the winter weather, Bob informed the Board that Sue Harty's mother was in the hospital and Debby Miller had fallen and injured her leg.

Approval of November 17, 2008 Governing Board Meeting Minutes: It was moved by Harry Trumfio and seconded by Joan Reisen to approve the minutes. The motion was carried.

Review of ICL Master Calendar:

- **January Calendar:** January 21st "Getting to Know You" party will be rescheduled.
- **February Calendar:** February 23, 2009- mailing.
- **March Calendar:** March 5, 2009- On-Line registration for Spring Study Groups begins. March 12, 2009-Coffee meeting for Spring Study Group Coordinators. March 18, 2009- possible date for "Getting to Know You" party
- **April Calendar:** Focus Groups meet April 17, 2009 and April 24, 2009
- **May Calendar:** May 3, 2009-"Bells are Ringing"
- **June Calendar:** No changes.
- **July Calendar:** July 13, 2009-Summer Study Groups begin.

Review of Committee Reports:

1. Administrative Services: Mailing of the Spring 2009 Study Groups Brochures plus flyers for upcoming events will be mailed on February 23rd.

2. Field Trips: Trip to Roosevelt's downtown campus to see "Bell's are Ringing" is scheduled for May 3, 2009

3. Finance: The Finance Committee received a report from Roosevelt Accounting Department but not all money from the ICL account was carried over from 2008 due to their accounting system change. This should be resolved in the near future.

4. Lecture Series: Bob Masterson wanted to know if someone had phone numbers for all of the Lecture Series presenters and if the need for COWs was resolved; Mary Fioretti has the phone numbers of most and was in the process of getting the rest. COWs will be available as needed.

5. Member Services: Peter Marron and his committee will have tables arranged outside the Penthouse with name tags for all members who are registered for the Winter Lecture Series. If someone comes that is not registered they will be given a seat in a waiting area. If a registered member does not arrive by 9:55 their seat will be given to someone in the waiting area.

6. Marketing/Partnerships: No report

7. Program Development: The Winter Study Groups will start on January 27th. Registration for three of the nine groups has been closed since seating limits have been reached. The Spring Study Groups have twenty-four proposals submitted. The brochures for these study groups will be done in house and will help save turn around time and money.

Ten volunteers will participate in a 5 week pilot program that will explore new ways for individuals to become effective Study Group coordinators as well as sharpening planning and presentation skills.

Short term Study Groups and lectures will again be presented at Friendship Village under the leadership of Tom Dooley.

8. Seminars: Bob Masterson has not finalized the selection of the new Committee Chairperson to replace Cathy Jensen.

9. Social Activities: The “Getting To Know You” party is tentatively scheduled for March 18th following the Paul Green lecture. Flyers regarding time and place will be sent in the February 23rd mailing.

10. Website: The first web based Lecture Series registration was successfully implemented as well the Winter Study Groups and a member survey. Additional uses of “Survey Monkey” technology will be used in the future.

11. Life Long Learning Relationships: 27 websites including Elderhostel have been reviewed. Some of these sites have opportunities not offered at ICL, such as short term study groups (2/3 weeks) and more extensive use of the internet. More time is needed to evaluate the various programs to see if they might be implemented by ICL.

12. New Initiatives: Invitations for the 2009 Dinner for Eight have been sent. A Food Drive for local Food Pantry’s will be introduced to ICL members in February.

New Business:

A. ICL Fund Guidelines. A copy of the ICL Fund Guidelines was given to each Board member and Don Carlson urged everyone to read them so that discussion and voting on the acceptance and/or changes can take place at the February Board Meeting. The purpose and scope of the "ICL Fund Board" was clarified by Don Carlson who as ICL Treasurer will preside as chairman.

B. Non-Budgetary Ad Hoc Committee: The Board reviewed the eleven suggestions that the committee submitted for consideration. Each one was discussed as well as several others suggested by Board members. A decision will be made on a line by line basis and the exact amount to be spent may be adjusted as the need arises.

C. Alternative Space Ad Hoc Committee: Thirteen sites were considered for possible use by ICL for future study groups, lectures, meetings and special events. Size of venue, cost of room rental, available parking spaces and the distance from the Roosevelt campus will all be considered in any decision that the Board makes.

Old Business:

A. ICL Business Cards: Report to be presented at February meeting

B. Coordinator Perks: Still under advisement

Next Governing Board Meeting: February 9, 2009 at 1PM

Adjournment: The meeting adjourned at 2:45 PM

Respectfully submitted,

Carol Keegan, ICL Secretary