

Roosevelt University
Evelyn T. Stone College of Professional Studies - Bachelor of Professional Studies

DEGREE COMPLETION PROGRAM FOR ADULTS

Major in PROFESSIONAL ADMINISTRATION
For students who have earned AA or AS degrees

Student _____ Advisor _____

Phone _____ ID# _____ Date _____ Unofficial Official

AA AS College _____ Date awarded _____

Major Courses

BGS 302 _____
Methods of Critical Reasoning

BGS 290 _____
Tech. & Quant. Literacy

MATH 116** _____
Finite Mathematics

MATH 121 or higher** _____
College Algebra or higher

ECON 234** _____
Statistics

PHIL 333 _____
Business Ethics

MKTG 302 _____
Marketing Management

BLAW 201 _____
Business Law

FIN 311 _____
Business Finance

Seminar - 6 s.h. Choose **one** (selected in consultation with an advisor):

- BGS 390 Seminar in the Social Sciences
- BGS 391 Seminar in the Natural Sciences _____
- BGS 392 Seminar in the Humanities

Senior Thesis

BGS 399 Senior Thesis _____

Prerequisite courses. Indicate grades received (grades of C or higher required in English and computer science):

ENG 101 _____ ENG 102 _____ ACCT 210 _____ ACCT 211 _____
ECON 101 _____ ECON 102 _____ Computing _____

Additional Math and English required (if any), based on performance in RU Assessment:

Math _____ English _____

**Can be replaced with courses in Marketing, Management, or Finance if required courses have been taken at a community college.

NOTE: Maximum of 6 hours of "D" allowed in Major.

I fully understand that the courses listed on this checksheet are the requirements for this major. Any change of major may require different and/or additional courses. DATE _____

STUDENT'S SIGNATURE _____ ADVISOR'S SIGNATURE _____