

Roosevelt University

Evelyn T. Stone College of Professional Studies

Bachelor of Professional Studies Degree

Major in Professional Administration

Student Name: _____ Advisor: _____ Date: _____

Student ID#: _____ Phone: _____

Official
Unofficial

Introductory Courses

PLS 201 _____ **or** PLS 302 _____ PLS 290 _____
 Pro-Seminar in Critical Skills (6) Methods of Critical Reasoning Technological & Quantitative Literacy
 (Less than 60sh transfer credit) (AA/AS or 60sh + 2.0 GPA) (Math 090 Pre-requisite)

MATH 090 _____ Math 099 _____ Math 100 _____
 (If required by RUA) (If required by RUA) Intermediate Algebra (If required by RUA)

University Writing Requirement (Grade of C- or higher required)

ENG 100 _____ ENG 101 _____ ENG 102 _____
 (If required by RUA) Introduction to Composition Argument, Analysis, Research

RUA – Assessment Test

Compass Reading _____

Compass Writing _____

English Placement _____

Math Domain _____

Math Score _____

Math Placement _____

Major courses

No more than 6 semester hours of D grades are allowed.

ECON 101 _____ Principles of Economics I	ECON 102 _____ Principles of Economics II	CST 100 _____ PC Software Packages (or CST 101, BADM 202)
MATH 116 _____ Finite Mathematics (or higher)	MATH 121 _____ College Algebra (or higher)	Statistics _____ MATH 217, ECON 234, or PSYC 200
BLAW 201 _____ Business Law	PHIL 333 _____ Business Ethics	MKTG 302 _____ Marketing Management (Pre-req: Econ 102)
ACCT 210 _____ Intro to Accounting I (Pre-req: Math 116 or higher)	ACCT 211 _____ Intro to Accounting II	FIN 311 _____ Business Finance (Pre-req: see reverse)

Functional Area

18 semester hours of credit in one Functional Area chosen in consultation with an Academic Advisor.
 OLED 320 may substitute as one course in the Functional Area. See reverse for notes on the Functional Area.

Possible Functional Areas include but are not limited to: Criminal Justice Leadership, Organizational Leadership, Humanities, Social Science, and the Natural Sciences.

Senior Seminars (See reverse for pre-requisites)

PLS 390 – Seminar in the Social Sciences (6) _____

PLS 391 – Seminar in the Natural Sciences (6) _____

PLS 392 – Seminar in the Humanities (6) _____

PLS 399 – Senior Thesis (3) _____
 Minimum C- to graduate

One Senior Seminar may be waived with 9sh transfer credit in area, not used elsewhere in curriculum, with 2.0 GPA. Two Seminars may be waived with AA/AS, or with 60sh total and 9sh transfer credit in each area with 2.0 GPA.

I fully understand that the courses listed on this Curriculum Worksheet are the requirements for this degree and specialization.
 Any change of major may require different and/or additional courses.

Student's signature _____ Advisor's Signature _____ Date _____

General Requirements for the Bachelor of Professional Studies Degree

- Students must be 24 years of age when they start the BPS degree.
- New students should take the Roosevelt University Assessment test before registering for their first semester. Students will not be allowed to register for a second semester at Roosevelt until the RUA is completed. The RUA will determine placement into appropriate English and Math courses.
- Students must successfully complete 30 semester hours at Roosevelt University (residency requirement).
- Students must have a 2.0 grade point average to graduate.
- Students must complete a minimum of 21 semester hours of coursework at the 300-level at Roosevelt.
- The PLS Senior Seminars are only open to students who have completed PLS 201 or PLS 302 and the University Writing Requirement.
- PLS 399, Senior Thesis, is open to students who have completed PLS 201 or PLS 302, the University Writing Requirement, two Senior Seminars, and who are within 21 hours of graduation.

Specific Requirements and Notes for the BPS with a Major in Administrative Studies

- Pre-requisites: Many courses in the major have extensive pre-requisites. These include:

<u>Course:</u>	<u>Pre-requisite:</u>
Math 116 and 121	Math 100 or RUA placement into Math 116 or 121
Econ 101	Math 100 or RUA placement into Math 116 or 121
Accounting 210	Math 116 or higher
Statistics	Math 116 or Math 121
Marketing 302	Econ 102
Finance 311	Math 116 or 121; Acct 211; Econ 102
- Functional Area: The Functional Area is defined as a sequence of related courses in a discipline or an interdisciplinary area. For example, students may elect six courses in one discipline like Sociology (and may earn a Minor, if requirements are met. Or students may choose six courses in an interdisciplinary area like the Humanities (combining courses in, say, Speech, Literature, and Gender Studies). Appropriate Functional Areas will be approved by an Academic Advisor in consultation with the Program Director. OLED 320 may substitute as one course in the Functional Area.