

Subscribing to TaskStream

Each College of Education student is required to purchase a subscription to TaskStream (<http://www.taskstream.com>). Programs and students use this online system for building electronic portfolios, assessing professional progress and dispositions, utilizing professional planning tools, creating web pages and more.

To subscribe to Task Stream, you will need a credit card. Follow the steps below.

- 1) Go to <http://www.taskstream.com>
- 2) Click on “Create or Renew Account”

- 3) Select “Create a New TaskStream Account” and then click the yellow “continue” button under “Option 1: Credit card purchase”

4) Select "COLLEGE/UNIVERSITY"

Please read information below and click 'Continue'.

Please select the category that best describes you.

Category that best describes you:

- I am participating in a **COLLEGE/UNIVERSITY** program that requires TaskStream (student, faculty, etc.)
- I am a **K-12** educator who wants to use TaskStream independently (teacher, administrator, etc.)
- Neither of the above categories describes me.

5) Select "Illinois," "College/University," and "Roosevelt University," from the 3 drop-down menus, then click "continue."

Step 2 of 7 (Cont.): College/University Information

In which state or province is your college/university or institution?

Illinois

What type of institution are you attending?

College/University

What college/university or institution are you affiliated with?

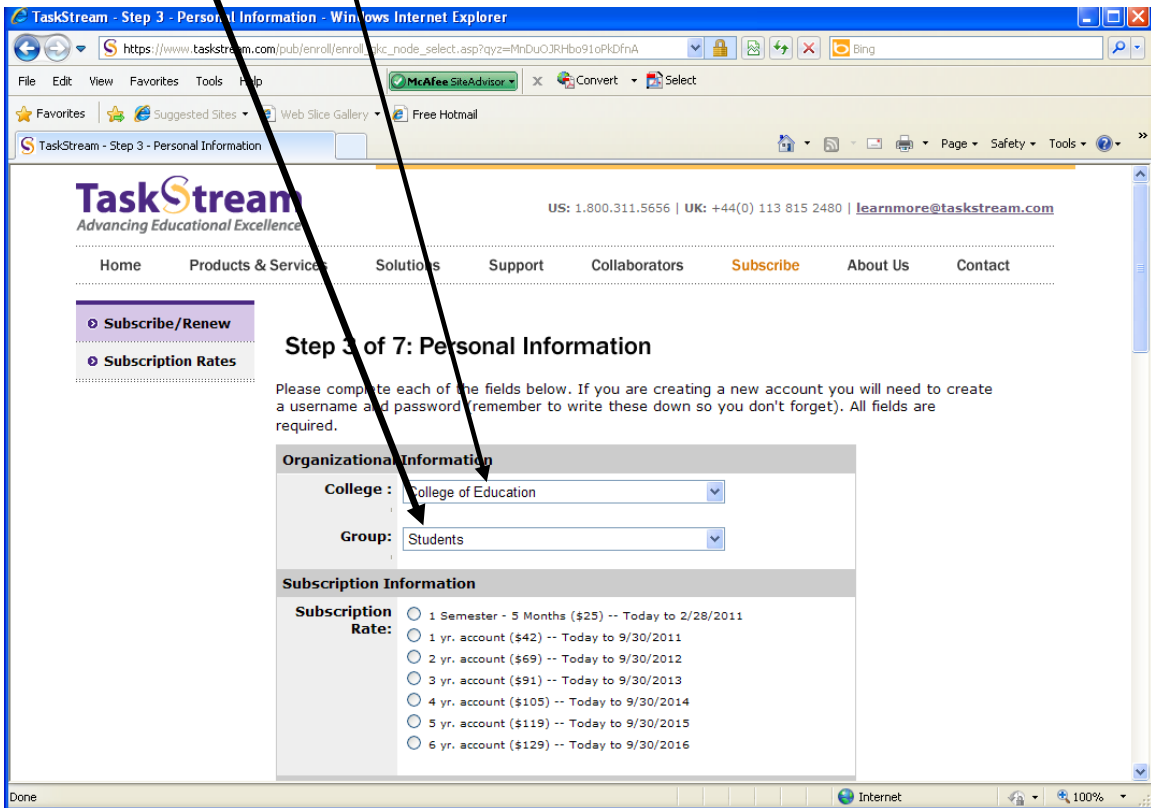
Roosevelt University

If your college/university or program is not listed above, please contact Mentoring Services at help@taskstream.com or 1-800-311-5656. Thank you.

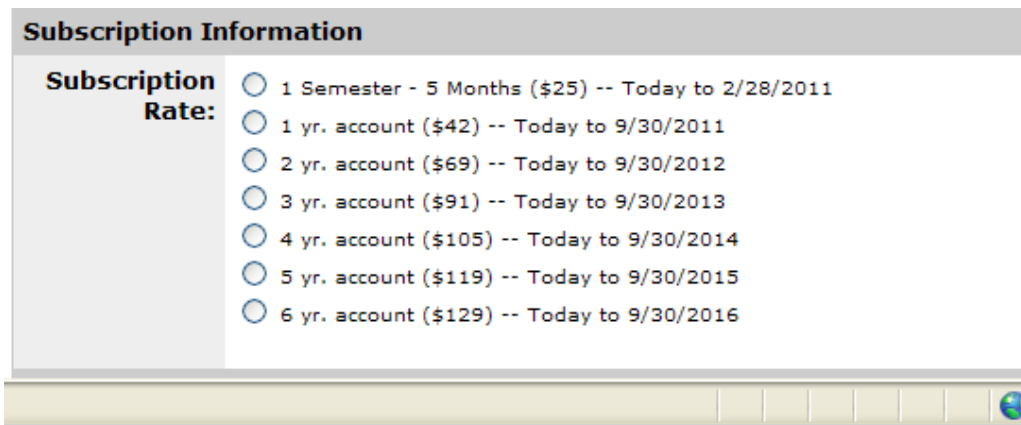
Cancel

Continue

6) Select “College of Education” from “College.” Once you do this, “Group” will appear. Select “Students.”



7) You will need to decide for how many semesters you are subscribing. It is recommended that you purchase at least the number of semesters you anticipate it will take you to complete certification, as this lessens the per-semester cost.



8) After filling out all of the general information, but sure to select “Yes, add the Teaching Productivity Tool Pack”

Select Tool Packs (optional)

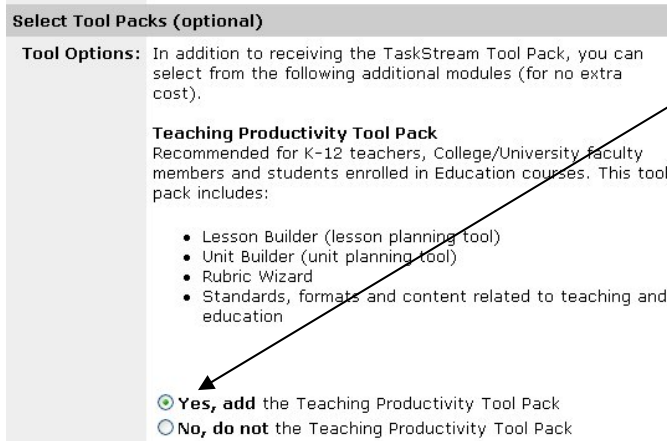
Tool Options: In addition to receiving the TaskStream Tool Pack, you can select from the following additional modules (for no extra cost).

Teaching Productivity Tool Pack
Recommended for K-12 teachers, College/University Faculty members and students enrolled in Education courses. This tool pack includes:

- Lesson Builder (lesson planning tool)
- Unit Builder (unit planning tool)
- Rubric Wizard
- Standards, formats and content related to teaching and education

Yes, add the Teaching Productivity Tool Pack

No, do not the Teaching Productivity Tool Pack



9) Complete remaining steps for credit card purchase

10) Log-In