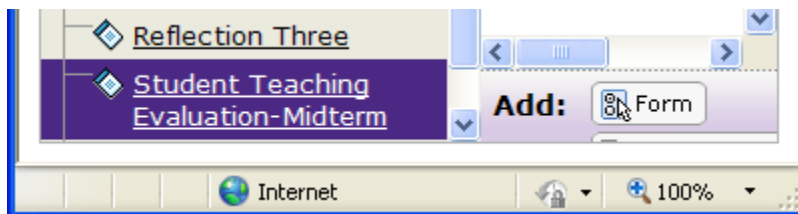


Submitting Self-Evaluations

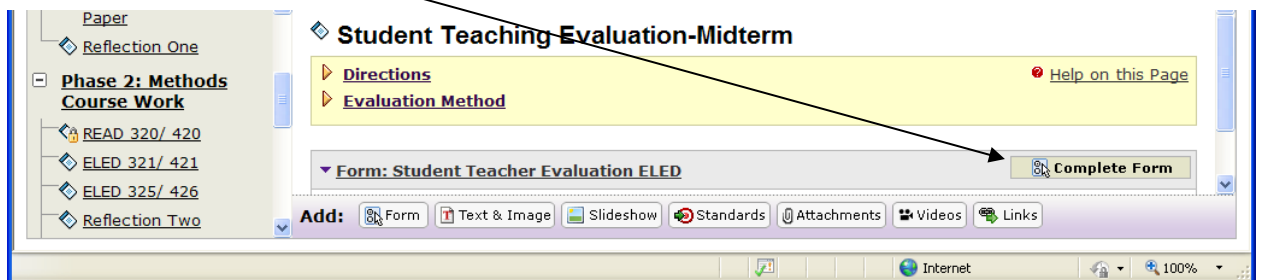
In student teaching seminars, each student must complete a midterm and final student teaching self-evaluations. In addition to providing student the opportunity to formally reflect on their growth, the completion and submission of these forms activates the same form for the university supervisor to complete on TaskStream. **Supervisors cannot complete their evaluations until student have submitted something.**

Student should follow the steps below to complete their self-evaluations for Student Teaching

1. Click on the Appropriate Requirement in the DRF



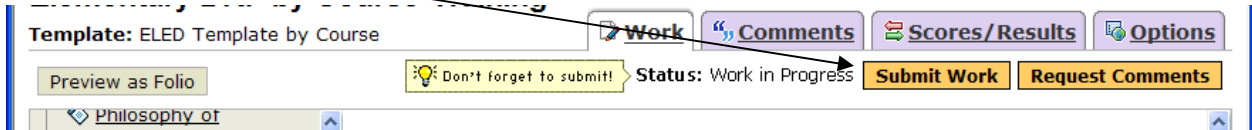
2. Click on the "Complete Form" button



3. Complete all required areas on the form (each required area has an asterisk *)
4. Click "Save and Return" at the bottom of the screen



5. Click "Submit Work" button at upper right



6. Select your instructor/supervisor from the list and click "Submit for Evaluation"

7. You may choose whether or not you wish to send comments to the instructor/supervisor. If you do not wish to send comments, simply click "Skip Sending Comments."